

Rotherfield Peppard Parish Council: Publication Scheme 2023-24

The following information is available from the Parish Clerk. In some cases the information is also available on the rppc.org.uk website and the Council's village notice boards, outside the Unicorn pub and in the Stoke Row Road bus shelter opposite Peppard Stores.

Information to be published		Also available on	
		rppc.org.uk website	Notice board
Who we are and what we do	Who's who on the Council and its Committees	y	
	Contact details for Clerk and Council members	y	
	Staffing structure		
What we spend & how we spend it	Annual return form and report by auditor	y	
	Finalised budget	y	
	Precept	y	
	Financial Standing Orders and Regulations	y	
	Grants given and received	*	
	Members' allowances and expenses	*	
Our Priorities	Community Survey Results 2011	y	
How we make decisions	Timetable of meetings	y	Y
	Agendas of up-coming Full Council and Annual Parish meetings	y	Y
	All meeting Agendas	y	
	Minutes of meetings**	y	
	Reports presented to council meetings**	*	
	Responses to consultation papers	*	
	Responses to planning applications - Included minutes	*	
Lists and Registers	Assets Register	y	
	Disclosure log		
	Register of members' interests	y	
	Register of gifts and hospitality	*	
Our policies and procedures	Procedural standing orders	y	
	Committee and sub-committee terms of reference	y	
	Delegated authority in respect of officers	y	
	Code of Conduct	y	
	Complaints procedures	y	
	Equal Opportunity policy		
	Health and Safety policy		
	Recruitment policies (including current vacancies)		
	Information Security policy		
Data protection policy			
The services we offer	Bus shelters. Village Benches, Dog bins		
	Trustees for The Sports Pavilion & Field, Rotherfield Peppard Charity		

* Included in minutes.

** Excluding information that is properly regarded as private to the meeting

CHARGES:

CONTACT DETAILS:

Joanne Askin Parish Clerk Tel : 01189 406809 Email clerk@rppc.org.uk
c/o Orchard Gate, Plough Lane, Shiplake Cross, RG9 4DE

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Unless otherwise stated, the charge for all other information will be calculated according to photocopying, printing and postage. The requestor will be send a fees notice and the information will be sent when payment is received.

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