

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA

Council members are hereby summoned to

The Parish Council Meeting of Rotherfield Peppard Parish Council

on **Monday 13th January 2024 at 7.00pm**

at the Sports Pavilion, Stoke Row Road, Peppard Common.

1. Apologies – To receive apologies for absence
2. Declarations of interest – To receive any declarations of interest from Councillors
3. Minutes – To discuss, and amend, if necessary, the Minutes of the Council meeting held on 25/11/24 and therefore approve it as a true and correct record of the meeting.
4. Open Forum – Members of the Public may ask questions or make a short statement to the Parish Council
5. Kingwood Common Conservations Volunteers to request assistance from the Parish Council. There is a 3m wide concrete track leading from Red House Square in a large loop, historically this originally gave access to many barrack huts. It is currently under vegetation but they would like to open it up for wheelchair access deep into the forest. They are requesting that the Parish Council take on the project as an organisation.
6. Mr Philip Collings has shared his CV with the Parish Councillors and would like to be Co-opted onto the Council
7. Oxfordshire County Councillor's report – Cllr Bartholomew will discuss his report and speak about local issues
 - i. Church Lane Flooding improvement work
 - ii. Stoke Row/ Gallowstree Road Crossroads accidents and Junction improvement proposal
 - iii. Fix My Street items:
 1. 6611831 Potholes Colmore Lane – Investigating
8. Update from Cllr Freeman on Superuser issues for Rotherfield Peppard Parish Council
Update on Cllr Berger becoming a Superuser
9. South Oxfordshire District Councillor's report – Cllr Norman will discuss the SODC report and discuss local issues

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10. Parish Council Matters –

- a. CIL 23/24 form signed and sent to SODC as part of the Clerk responsibilities. CIL brought forward for 2023/24 £20,311.39, received £5,237.14, Spent £13,973.22 on NDCC Verge conservation, Hearing loop at PWMH, Grant to Springwater Church to make it more energy efficient, Millies dream continuous check on Defribs within the village and new pads/parts as required, QEII contribution to NDCC, Posts at the Unicorn triangle to prevent parking, Speed deterrents and hedging refurbishment for Carlings Orchard. CIL retained for 2024/25 £11,575.31
- b. Precept of £50,000 applied for 2025/26
- c. Wifi fully operational within the Pavilion
- d. CAF Bank, our trustee bank account has requested a second authoriser for monies withdrawn. Clerk has sent details for Cllr Berger as 2nd authoriser. Clerk has passed on User name details as appropriate.
- e. 3rd Reading Bridge meeting update from Cllr Hall

11. Rotherfield Peppard Village Update:

- a. Update on accidents on Stoke Row/ Gallowstree Crossroads
- b. Wishing Stone Update

12. Finance and Staffing –

- a. No update on audits 2020-21/ 2021-22/ 2022-23/ 2023-24
- b. Cllr Berger/Clerk to update Councillors on Financial matters for 2024/25.
- c. Update on Budget 2024/25
- d. Approval of signatures on UTB for Jan 25
- e. To approve all expenditure for Jan 25
 - i. Clerk Salary, including increase and backpay = Confidential.
 - ii. Clerk Expenses Q3 – paperwork shown at meeting
 - iii. Village Cleaner (AP) salary = Confidential
 - iv. SODC Loan £327.31
 - v. Clerk – Nest Pension – Confidential

13. Matters for future meeting:

14. Next Meeting date – Monday February 10th 2025

Meeting scheduled to finish at 8:30pm. Meeting timings are approximate. All papers will only be available on the website.

Agenda signed by *JAskin*