

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA**

Committee members attended

**The Finance and Staffing meeting of Rotherfield Peppard Parish Council**

**on Monday 15<sup>th</sup> January 2024 at 7.00pm**

**at the Sports Pavilion, Stoke Row Road, Peppard Common.**

Attendees: Cllr Berger, Cllr Freeman, Cllr Hall, Clerk JA

1. Apologies – Cllr Seaton
2. Declarations of interest – None
3. The minutes from the last F&S meeting held on 09/10/23 were approved
4. Full review and approval of 3<sup>rd</sup> Qtr 2023/24 Accounts and Cash book/ invoices for Trustee CAF account. Approved
5. Full review and approval of 3<sup>rd</sup> Qtr 2023/24 Accounts and Cash book/invoices for Parish Council UTB account. Small variance to budget. Signature sheet signed. Grants and Donations approved to take to Full Council Meeting. Clerk to forward spreadsheet. Have approved an inflation increase where possibly to help with rising costs
6. Precept applied for £45,150. Budget for 2024/25 approved and will be circulated at Full Council meeting
7. Audit update - No update. Clerk to chase
8. Review and approval of village grants and awards for end of year 2023/24. Approved in F&S meeting. To be approved in Full Council meeting
9. Update on Staffing – One Village cleaner now but no complaints about additional litter so intending to keep to one member of cleaning staff.
10. Matters for future meeting - None

Meeting finished 7:30pm.

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*