

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Parish Council Meeting of Rotherfield Peppard Parish Council

on **Monday 23rd September 2024** at 7.00pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllr Berger, Cllr Seaton, Cllr Rowland, Cllr Hall, Dist Cllr Norman (PT) and Clerk (JA)

1. Apologies – County Cllr Bartholomew
2. Declarations of interest – None
3. Minutes – The Minutes of the Council meeting held on 08/07/24 were approved as a true and correct record of the meeting.
4. Open Forum – No Members of the Public
5. Oxfordshire County Councillor's report – Cllr Bartholomew sent his report and sent his apologies.
Clerk was asked to investigate when the 20mph speed limit would be applied to RPPC
Clerk to be sent photos from Cllr Berger regarding Potholes on Colmore Lane
Clerk to chase for an update on date and scheme for the delay to Church Lane
6. Update from Cllr Freeman on Superuser issues for Rotherfield Peppard Parish Council
Update on Cllr Berger becoming a Superuser – Cllr Freeman to find out the dates of training
7. South Oxfordshire District Councillor's report – Cllr Norman will discuss the SODC report and discuss local issues including:
 - a. Litter bins – Decision on changing Dog bins for litter bins. I have chased SODC Councillors and Officer to conclude. Cllr Norman will send Clerk a contact of who to respond to, to finalise the Litter bin saga!
 - i. Litter bins to replace Dog bins to reduce Village spend on specialist emptying
 - ii. Litter bin at Crossroads updated to prevent animals getting into it
 - iii. A New litter bin on Church Lane
There are District Councillor grants available
Cllr Norman has recently become a member of NDCC.

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8. Parish Council Matters –
 - a. Clerk asked to speak to Rotherfield Greys regarding the sale of the Golf Course
 - b. Clerk asked to speak to Rotherfield Greys, Stoke Row and Highmoor regarding the advantages and disadvantages of a neighbourhood plan for their Parishes
 - c. Update on Speeding deterrents at Gallowstree Road. The signs are due for delivery and then will require installation on the existing poles.
 - d. Church Lane Flooding update – Discussed under agenda point 5
 - e. Continual parking on grass outside of Carlings Orchard and reinstatement of the verges – Update from Cllr Freeman. This is due to be completed shortly and the invoice cost is likely to be £4500, this was agreed unanimously. Cllr Freeman to advise the Unicorn PH
 - f. Website update – We would like to change providers and this was agreed with Councillors however in the meantime Clerk is going to move the excel financial sheets into PDF and submit

9. Rotherfield Peppard Village Update:
 - a. Update on accidents on Stoke Row/ Gallowstree Crossroads – No accidents recorded
 - b. Wishing Stone Update – Growth has been cleared at the site. Cllr Freeman to chase Mr Rancombe for a date of righting the stone.
 - c. Unicorn Pub update – This is now under new management. Clerk to investigate ACV as this is still leasehold.

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10. Finance and Staffing –

- a. Update on audits 2020-21/ 2021-22/ 2022-23/ 2023-24 – No updates but the external auditor has confirmed that they are working through them in year order post the approval of 2019/20.
- b. Cllr Berger/Clerk updated Councillors on Financial matters for 2024/25. July started as £50,269 and at the end of September with the first half of precept and all expenses is due to close at £63,224
- c. Update on Budget 2024/25 – On Budget
- d. Approval of signatures on UTB for Sept 24 are Cllr Berger and Cllr Rowland
- e. All expenditure for Sept 2024 was approved unanimously
 - i. Clerk Salary = Confidential.
 - ii. Village Cleaner (AP) salary = Confidential
 - iii. SODC Loan £327.31
 - iv. Clerk – Nest Pension – Confidential
 - v. Cllr Qtr Expenses – Please note there was a mistake on payment for Qtr1 £126.97 was paid and the total expenses was £127.54. This has been rectified for Qtr2 along with the first half of Broadband and Telephone charges as there was a change of supplier. Total £448.15
 - vi. Mr Kendrick – Grass cutting £132
 - vii. Updates to Website £52.50
 - viii. HMRC £207.12
 - ix. HMRC £129.45
 - x. Service Charge £18

11. Matters for future meeting:

1. Wifi at the Pavillion update

12. Next Meeting date – Monday October 14th 2024

Will not be quorate at F&S meeting so postpone to November

Meeting finished at 8:05pm.