

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA

Council members attended

The Full Council Meeting of Rotherfield Peppard Parish Council

on **Monday 18th March 2024** at 7.00pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllrs Berger, Rowland, Freeman, Hall, Bartholomew (PT), Clerk JA

1. Apologies – Cllr Seaton
2. Declarations of interest – None
3. Minutes – The Minutes of the Council meeting held on 12/02/24 were approved it as a true and correct record of the meeting.
4. Open Forum – No Members of the Public
5. Oxfordshire County Councillor's report – Cllr Bartholomew discussed his report and spoke about local issues
 - i. Fix My Street items: Cllr Bartholomew will report back

Clerk has revisited all FMS items which have been on the agenda for over 6 months. The following are still outstanding, full details are on February 2024 minutes however to be concise the following main ones are still outstanding.

- a. OCC - NEW FMS REPORT 5701935. B481 Blocked Drains on Gravel Hill. ONGOING since Sept 2019. Gully Cleansing Scheduled for 15-19th January. WORK NOT COMPLETED. Photos updated to FMS. Chase email sent to DB 12-3-24. AWAITING UPDATE
 - b. SODC - B481 Pavement with loose gravel on Gravel Hill. Linked to silt being washed onto pavement from road and blocked drains. 22939928 CLOSED. Work cannot be completed until Drains fixed. Have updated photos on FMS. SODC to action.
 - c. OCC - Ref no. 22935802 - Loose Drain outside 17&19 Stoke Row Road. CLOSED. Appeara Cover made safe. Clerk chased Cllr Bartholomew 12-3-24
 - d. OCC - Ref no 4867459 Sign broken between village and Bolts Cross on B481. Sign removed but not replaced. Clerk chased Cllr Bartholomew 12-3-24
 - e. OCC - Church Lane Drains – FMS 5701377. Reported flooding on 12-3-24 and asked Cllr Bartholomew to escalate to resolve quickly.
 - f. OCC - Drains/Gullies Blocked outside Okavango – FMS 5701501. Reported on FMS 12-3-24
6. No update from Cllr Freeman on Superuser issues for Rotherfield Peppard Parish Council

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7. South Oxfordshire District Councillor's report – No update from SODC as there was no district Councillor in attendance.
Cllr Norman will discuss the SODC report and discuss local issues including:
 - a. Litter bins – Decision on changing Dog bins for litter bins. I have chased SODC Councillors and Officer to conclude
 - i. Litter bins to replace Dog bins to reduce Village spend on specialist emptying
 - ii. Litter bin at Crossroads updated to prevent animals getting into it
 - iii. A New litter bin on Church Lane
 - b. FMS B481 pavement re-reported 12-3-24. FMS no. 5702034. We would like this done at the same time as the drain repairs from OCC however the pavement is dangerous with loose slit and needs actioning now.
8. Parish Council Matters –
 - a. Update on Speeding deterrents at Gallowstree Road – Chased Jon Beale OCC 13/3/24 – Finishing final survey, posts in and awaiting an invoice
 - b. Wifi at Pavilion update – Chased 13/3/24 – will be installed in the autumn
 - c. Church Lane Flooding update - Cllr Freeman chasing Graham for an update meeting
 - d. Continual parking on grass outside of Carlings Orchard and reinstatement of the verges – It was proposed gorse to be planted between the posts and protected temporarily with chain link
 - e. Update on Slow Walkers sign on Collier Lane – Clerk to chase Jon Beale at OCC
9. Rotherfield Peppard Village Update:
 - a. No accidents on Stoke Row/ Gallowstree Crossroads
 - b. Wishing Stone Update – This looks as if it will be righted in its location with agreement from the conservators. April is the date all are working too. Cllr Berger to contact Peppard News

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10. Finance and Staffing –

- a. Cllr Berger/Clerk updated Councillors on Financial matters for 2023/24.
- b. Approval of signatures on UTB for March 24 were Cllr Berger and Rowland
- c. All expenditure approved for March 2024
 - i. Clerk Salary (Feb) = Confidential.
 - ii. Village Cleaner (AP) Feb salary = Confidential
 - iii. SODC Loan £327.31 Feb
 - iv. Clerk – Nest Pension – Confidential
 - v. OALC Subscription £375.58
 - vi. HMRC – Awaiting amount as reapportioning by month
 - vii. Clerk Expenses Q4 £186.56
 - viii. Parish online Sub £54
 - ix. Westcote Traffic calming £9052.80
 - x. Service Charge UTB £18
 - xi. SODC Dog Bins £951.73
- d. Clerk has paid all approved Grants

(i)	Peppard School	£3160
(ii)	South Central Ambulance	£325
(iii)	British Legion	£100
(iv)	PRIN	£325
(v)	RDA	£325
(vi)	Club SC	£325
(vii)	Peppard News	£325
(viii)	Memorial Hall	£1350
(ix)	All Saints Church	£1155
(x)	Springwater Church	£325
(xi)	Other – Springwater café	£600
(xii)	Riverside Counselling	£325
(xiii)	CAB	£325
(xiv)	Harmony Choir	£325
(xv)	FISH	£325
(xvi)	NDCC	£1300
(xvii)	NDCC QEII	£300
(xviii)	Shedquarters	£325
(xix)	Millies Dream	£390 (£90 from village upkeep)
(xx)	SPF	£3160
	Total	£15,000

11. Matters for future meeting – Quote for pruning of trees in Carlings Orchard from Ian Kendrick

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12. Correspondence: None

13. Next Meeting date – Monday April 15th 2024

Meeting finished at 8:20pm.