

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Full Council Meeting of Rotherfield Peppard Parish Council

on Monday 12th February 2024 at 7.00pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllrs Berger, Seaton, Rowland, Freeman, Clerk (JA), Cllr Bartholomew (PT) and Cllr Norman (PT)

1. Apologies – Cllr Hall
2. Declarations of interest – None
3. Minutes – The Minutes of the Council meeting held on 4/12/23 was approved as a true and correct record of the meeting.
4. Open Forum – Members of the Public may ask questions or make a short statement to the Parish Council. No Members of the public.
5. Inspired Villages will present to the Parish Council.
Mr Doherty (Development Manager) and Ms Harris from Inspired Villages joined the meeting. Outline Planning permission was granted for 133 units in total. Phase 1, which consisted of 73 dwellings had been approved when a detailed Planning application was submitted. Phase 2 detailed application for 60 dwellings will be submitted within 2 weeks. Average age of Buyer is 79yrs, they have 9 operational villages and the business model is to build and then manage the villages. The restaurants and also leisure facilities can be used by locals by paying a membership fee and being older than 55/60years.
For Phase 2 there will be 12 cottages and 48 apartments and Phase one should start to have residents in from Winter 2025.
Ongoing, post build it is estimated that there will be 20-30 staff members within Management, Gardens team, Chefs, Wellness suite and the Maintenance team as well as Domiciliary workers.
There have been issues with Construction traffic and the volume is now being managed and no vehicles can arrive prior to 8am. There is a carpark onsite for contractors and tradesman. There is a knock on effect that in local laybys construction vehicles are waiting. If there are further problems then ideally please take Photos or licence plates and report to sonningcommon@farrans.com copying in Isobelballsdon@meeting-place.uk
There is a woodland trail and once phase one is opened, this area will also be open to the public. They are also helping with the vermin problem at Widmore pond.

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6. Oxfordshire County Councillor's report – Cllr Bartholomew discussed his report and spoke about local issues
 - i. Pot-Holes – Clerk to send updates of those outstanding
 - ii. Flooding on Church Lane – No update
 - iii. Fix My Street items: Clerk to review and advise any outstanding.
 - a. B481 Blocked Drains on Gravel Hill. 22939927 CLOSED Issue passed to relevant team for consideration for future programmed works. We were previously waiting for gully cleansing and a repair to be completed – Old Ref no's 22939927/ 2486229/ 2295389/ 2486207 B481 – Surface water from blocked drains. Awaiting a date for the gully cleansing programme. Cllr Bartholomew was chasing for a date. Originally posted September 2019. The work for this will now be carried out between 15th and 19th January 2024. Has this work been completed?
 - b. B481 Pavement with loose gravel on Gravel Hill. Linked to silt being washed onto pavement from road and blocked drains. 22939928 CLOSED We will continue to monitor during routine inspections if it gets worse open a new report. Clerk to open again if (a) has been completed
 - c. Old Ref no. 2295377 – FMS Closed. Clerk will reinstate once (a) is completed as it is a result of the road drains not being cleared. Clerk will chase this with FMS and try to get the work done 15-19th January so it all happens at the same time. Clerk to open again if (a) has been completed
 - d. Ref no. 2923868 – Plant is coming up through the tarmac. FMS Closed, the issue has been passed onto the relevant team for future programmed works. Is there a date of works being completed – Clerk to chase with Cllr Bartholomew
 - e. Ref no. 22935802 - Loose Drain outside 17&19 Stoke Row Road. CLOSED Appara Cover made safe. Clerk to chase with Cllr Bartholomew
 - f. Ref no 22939923 – Loose Drain cover outside Smartwood. CLOSED Couldn't find defect so no further action Clerk to chase with Cllr Bartholomew
 - g. Ref no 4867459 Sign broken between village and Bolts Cross on B481. Sign removed but not replaced. Clerk to chase Cllr Bartholomew
7. Cllr Freeman advised there were no new Superuser issues for Rotherfield Peppard Parish Council
8. South Oxfordshire District Councillor's report – Cllr Norman discussed the SODC report and discussed local issues including:
 - a. Litter bins – Decision on changing Dog bins for litter bins. Awaiting an answer from Litter survey for new bin on Church Lane. Confirmation on Bins at Stoke Row Road/Gallowstree road Crossroads. Clerk to chase
 - b. FMS B481 pavement to be done at same time as road – Unlikely to happen at the same time.

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9. Parish Council Matters –

- a. Update on Speeding deterrents at Gallowstree Road – No update
- b. A Frame advertisements within the village post resident complaint – No update and remove from agenda
- c. Wifi at Pavilion update – No update.
- d. Pavilion improvements from flood update from Builder – No update
- e. Carlings Orchard update. Cllr Rowland advised The Green Gym had done an excellent job and Clerk to write a letter of thanks. Clerk to renew Ian Kendrick and ask him to prune the fruit trees, Green gym are happy to take the debris.
- f. Church Lane Flooding update – No update from resident
- g. Continual parking on grass outside of Carlings Orchard and reinstatement of the verges – Bollards are done opposite the pub. Chains still need to be added as well as native planting to be established
- h. Discussion on Slow Walkers sign on Collier Lane – Clerk to ask OCC

10. Rotherfield Peppard Village Update:

- a. Update on accidents on Stoke Row/ Gallowstree Crossroads – No accidents
- b. Wishing Stone Update – Cllr Freeman to update in the next meeting

11. Finance and Staffing –

- a. Cllr Berger/Clerk updated Councillors on Financial matters for 2023/24. All Councillors happy with actual spend £35,285 and forecast of £35,620
- b. Approved signatures for UTB for Feb 24 are Cllr Berger and Cllr Rowland
- c. All expenditure for February 2024 were approved
 - i. Clerk Salary (Feb) = Confidential.
 - ii. Village Cleaner (AP) Feb salary = Confidential
 - iii. ICO Subscription £35 retrospectively
 - iv. Mr Stevens Posts £330
 - v. R Freeman posts £477.02
 - vi. SODC Loan £327.31 Feb
 - vii. Clerk – Nest Pension – Confidential Feb
 - viii. HMRC £1012.43
 - ix. Reimbursement to Clerk for Microsoft Office £59.99
 - x. SODC Dog Bin £951.73

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d.	To approve all Grants	
(i)	Peppard School	£3160
(ii)	South Central Ambulance	£325
(iii)	British Legion	£100
(iv)	PRIN	£325
(v)	RDA	£325
(vi)	Club SC	£325
(vii)	Peppard News	£325
(viii)	Memorial Hall	£1350
(ix)	All Saints Church	£1155
(x)	Springwater Church	£325
(xi)	Other – Springwater café	£600
(xii)	Riverside Counselling	£325
(xiii)	CAB	£325
(xiv)	Harmony Choir	£325
(xv)	FISH	£325
(xvi)	NDCC	£1300
(xvii)	SPF	£3160
(xviii)	NDCC QEII	£300
(xix)	Millies Dream	£390 (£90 from Village upkeep)
(xx)	Shedquarters	£325
	Total	£15000

12. Matters for future meeting: Date for Spring Clean 13/4/24

13. Correspondence: None

14. Next Meeting date – Monday March 11th 2024