

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Meeting of Rotherfield Peppard Parish Council

on Monday 8th July 2024 at 7.00pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllr Berger, Cllr Rowland, Cllr Freeman, Cllr Hall, Cllr Bartholomew (PT), Clerk

1. Apologies – Cllr Seaton
2. Declarations of interest – None
3. Minutes – The Minutes of the Council meeting held on 8/07/24 were approved as a true and correct record of the meeting.

4. Open Forum – There was a Members of the Public who requested the Parish Council revisit the Crossroad junction between Gallowstree Road and Stoke Row Road due to a couple of nasty accidents there recently.

There followed a discussion about the works that had previously been done to prevent any accidents such as changing the Camber on the Crossroads, repainting road markings and upgraded traffic signage and despite all of the work there is something at the junction that is not being seen by some motorists and they are coming straight over the road within stopping at Sally's Pitch and Gallowstree Road. RPPC advised they minute any accidents and if the MOP wanted to add to this list, living nearby, to email the Clerk. The parish advised they would ask the questions on a STOP sign and Rumble strips to the County Councillor when he arrived at the meeting.

It was also advised that there are speed signs which flash to deter speeding within the village and one of these signs would be on Stoke Row Road and also on Gallowstree Road which hoped would further help the situation.

5. Mr Tom Gill, SODC presented on a developing a Parish Neighbourhood Plan, this information will be added to the website for the residents.

The important points of this interesting presentation and discussion after were that if a Neighbourhood Plan was in place there would be an increase in the CIL provided and it would increase from 15% to 25%. In addition there are grants available which should cover the majority of the costs and help is given by the Neighbourhood Team at SODC for guidance on the procedure at the start and during the process.

The Neighbourhood Plan would sit alongside the Local Plan, a new one is being created with the Vale of White Horse and is not yet completed.

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6. Oxfordshire County Councillor's report – Cllr Bartholomew sent and then discussed his report and spoke about local issues

Colmore Road Pot holes are still causing a problem with residents and emergency services and despite the FMS being closed and some of the potholes filled it is still not in a roadworthy condition. Cllr Bartholomew advised to take more photos and re-report on FMS. Church Lane flooding is still unresolved and the works are being delayed from the summer until late September/October. This is frustrating and the Parish Council have asked for updates as soon as they are available to share with the residents.

Stevens lane road and Pavement resurfacing is still in progress but should be completed soon.

Gallowstree Road and Stoke Row Road Crossroads was discussed in relation to the Member of Public earlier in the meeting but also in relation to the recent serious accident. There can be no rumble strips due to the area being residential. There can be no STOP sign due to national regulations on sightlines. STOP signs would be non-compliant. The only other possible solution would be a Flashing Crossroad sign but this would not be approved until the speed deterrent measures ordered have been implemented.

- i. Fix My Street items:

Clerk has revisited all FMS items which have been on the agenda for over 6 months. The following are still outstanding, full details are on February 2024 minutes however to be concise the following main ones are still outstanding.

- a. OCC - NEW FMS REPORT 5701935. B481 Blocked Drains on Gravel Hill. ONGOING since Sept 2019. Gully Cleansing Scheduled for 15-19th January. WORK NOT COMPLETED. Photos updated to FMS. Chase email sent to DB 12-3-24. AWAITING UPDATE. It is understood that this work has been completed.
- b. SODC - B481 Pavement with loose gravel on Gravel Hill. Linked to silt being washed onto pavement from road and blocked drains. 22939928 CLOSED. Work cannot be completed until Drains fixed. Have updated photos on FMS. SODC to action. Clerk will check the drains are fixed as advised and resubmit this onto FMS
- c. OCC - Ref no. 22935802 - Loose Drain outside 17&19 Stoke Row Road. CLOSED Appeara Cover made safe. Clerk chased Cllr Bartholomew 12-3-24. The work has been completed. Clerk to check.
- d. OCC - Ref no 4867459 Sign broken between village and Bolts Cross on B481. Sign removed but not replaced. Clerk chased Cllr Bartholomew 12-3-24. Apologies from Cllr Bartholomew and this will be completed by the end of August.
- e. OCC - Church Lane Drains – FMS 5701377. Reported flooding on 12-3-24 and asked Cllr Bartholomew to escalate to resolve quickly. As above, the works have been delayed until the autumn.
- f. OCC - Drains/Gullies Blocked outside Okavango – FMS 5701501. Reported on FMS 12-3-24. This was removed from FMS in the Spring due to unprecedented flooding within the county and if this is still an issue Clerk needs to re-record on FMS.

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7. Update from Cllr Freeman on Superuser issues for Rotherfield Peppard Parish Council – There was no update on Superuser issues. Mr Harris is due to write to Cllr Berger about becoming a SuperUser
- a. South Oxfordshire District Councillor’s report – There was no Cllrs from SODC. Clerk to write to the District Councillors on the Litter bin situation but suggests it has been concluded at a higher level and we will not be able to implement the bins within the Parish that we deem are necessary.
8. Parish Council Matters –
 - a. Update on Speeding deterrents at Gallowstree Road – This should be delivered to Cllr Freeman over the Summer
 - b. Church Lane Flooding update – Updated in OCC part of the meeting
 - c. Continual parking on grass outside of Carlings Orchard and reinstatement of the verges – Cllr Freeman advised the mats are on order but at the moment there is no date for installation. Clerk to ask Mr Kendrick to cut the area opposite the Unicorn and the Carlings Orchard strip of land to make it neat.
 - d. Update on Slow Walkers sign on Collier Lane – delayed until 20mph is installed within the village
 - e. Website update – Clerk to chase.
 - f. Clerk to research the Great Peppard Fence vegetation owner and ask for it to be cut.
9. Rotherfield Peppard Village Update:
 - a. Update on accidents on Stoke Row/ Gallowstree Crossroads - As discussed in the Public forum
 - b. Wishing Stone Update – Cllr Freeman is awaiting a move date from Mr Rancombe.

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10. Finance and Staffing –

- a. Update on audits 2020-21/ 2021-22/ 2022/23 – No update, the clerk has chased and is up to date with submission of all documents
- b. Cllr Berger/Clerk to updated Councillors on Financial matters for 2024/25.
- c. At the end of June 2024 the Parish was within the Budget 2024/25
- d. Bank reconciliation Qtr 1 – approved and signed
- e. All invoices approved and signed for Qtr 1 – approved and signed
- f. Approval of Councillor expenses/ allowances – all approved
- g. Approval of signatures on UTB for July 24 and August are Cllr Berger and Cllr Rowland
- h. To approve all expenditure for July and August 2024
 - i. Clerk Salary = Confidential.
 - ii. Clerk Salary - Confidential
 - iii. Village Cleaner (AP) salary = Confidential
 - iv. Village Cleaner (AP) salary = Confidential
 - v. SODC Loan £327.31
 - vi. SODC Loan £327.31
 - vii. Clerk – Nest Pension – Confidential
 - viii. Clerk – Nest Pension – Confidential
 - ix. Cllr Qtr Expenses
 - x. Mr Kendrick – Grass cutting
 - xi. Mr Kendrick – Grass cutting

11. Matters for future meeting:

1. Wifi at the Pavillion update

12. Correspondence:

Potholes - Colmore Lane
Golf Course for sale
Unicorn under offer

13. Next Meeting date – Monday September 23rd 2024

Meeting finish at 8:55pm.