

## ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA

Committee members are hereby summoned to

### The Finance and Staffing meeting of Rotherfield Peppard Parish Council

on **Monday 25<sup>th</sup> November 2024 at 6.30pm**

at the Sports Pavilion, Stoke Row Road, Peppard Common.

1. Apologies – To receive apologies for absence
2. Declarations of interest – To receive any declarations of interest from Councillors
3. Approval of minutes from last F&S meeting held on 17/04/24
4. Full review and approval of 2024/25 year to date Accounts and Cash book/ invoices for Trustee CAF account
5. Full review and approval of 2024/25 Year to date Accounts and Cash book/invoices for Parish Council UTB account. Signature sheet to be signed.
6. Review of Budget for 2024/25
7. Proposal of Budget 2025/6
8. Proposal of Precept 2025/6
9. Precept form prepared for approval
10. Approval of Clerk Salary SCP improvement and pay offer, including Back date to 1/4/24
11. Approval of Clerk Salary Paperwork for Autela
12. Audit update from 2019/20- 2020-21- 2021-22 – 2022-23
13. Proposal for village grants and awards for end of year 2024/25
14. Matters for future meeting

Meeting scheduled to finish at 7:00pm. Meeting timings are approximate. All papers will only be available on the website.

Agenda signed by *JAskin*

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*