

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA

Committee members are hereby summoned to

The Finance and Staffing meeting of Rotherfield Peppard Parish Council

on Wednesday 17th April 2024 at 6.30pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

1. Apologies – To receive apologies for absence
2. Declarations of interest – To receive any declarations of interest from Councillors
3. Approval of minutes from last F&S meeting held on 15/01/24
4. Full review and approval of Full year 2023/24 Accounts and Cash book/ invoices for Trustee CAF account
5. Full review and approval of Full Year 2023/24 Accounts and Cash book/invoices for Parish Council UTB account. Signature sheet to be signed.
6. Audit Form prepared for approval
7. Review of Budget for 2024/25
8. Insurance due for renewal June 1st 2024.
9. Audit update from 2019/20- 2020-21- 2021-22 – 2022-23
10. Proposal for village grants and awards for end of year 2024/25
11. Update on Staffing including change in National Living Wage April 1st
12. Matters for future meeting

Meeting scheduled to finish at 7:00pm. Meeting timings are approximate. All papers will only be available on the website.

Agenda signed by *JAskin*

Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.