

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Committee members attended

The Finance and Staffing meeting of Rotherfield Peppard Parish Council

on **Monday 13th February 2023 at 7.00pm**

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllr Berger, Cllr Seaton, Cllr Freeman and Cllr Rowland

1. Apologies – Apologies received from Cllr Hall
2. Declarations of interest – None
3. Approval of minutes from last F&S meeting held on 17/10/22 – The minutes were discussed and approved as a correct record of the meeting.
4. Advised response to Moore Stephens relating to Trustee and Council for previous Audits – Clerk will follow up with Moore Stephens and OALC as to the time taken for responses. RPPC have provided all answers required on the Trustee/Parish Council relationship and do not believe there is anything outstanding.
5. Full review and approval of Qtr 3 2022/23 Accounts and Cash book/ invoices for Trustee CAF account – It was agreed via email and retrospectively approved in the meeting to open a CAF Cash account as the rules of CAF have changed and in order to have a CAF Gold account, which we have, we need to have a CAF Cash account. Application form already signed and the trustees as signatories were signed. Clerk to send off paperwork.
The balance of the CAF account is £4435. The balance will continue to improve as a “sinking fund” for the pavilion and re-decoration and the new account will sit with a nominal £1.
6. Full review and approval of Qtr 3 2022/23 Accounts and Cash book/invoices for Parish Council UTB account. Signature sheet to be signed.
£72,334 is the balance in RPPC account with Feb and March being big months for expenditure with Charity Grants and Subscriptions to be paid.
7. Review of Budget for 2022/23 – The Budget was reviewed and agreed, there is a large difference due to the amount of CIL received and this has been allocated in the Budget for 2023/24 for infrastructure spend.
8. Budget for 2023/24 – This was presented and approved in November 2022. No changes however the CIL amounts may vary from what we have gestimated. The precept has been raised from £41,000 to £43,000. There has been inflation added to all areas of the budget.

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9. Review of village grants and awards for end of year 2022/23 – The grants agreed are:

British Legion	£ 100 for the Poppy Wreath
Club Sonning Common	£ 300
All Saints Church	£1,050
Peppard News	£ 300
PRIN (Peppard relief in need)	£ 300
FISH	£1,300
Rapid Response Ambulance	£ 300
Peppard School PTFA	£3,000
Sports Pavilion and Field	£ 300
Springwater Church	£ 300
RDA	£ 300
Riverside Counselling Service	£ 300
CAB	£ 300
NDCC	£1,300
Harmony Choir	£ 300
Total	£9,750

10. Approval to pay all Village Grants as discussed in agenda point 9 – All approved. Clerk to pay

11. Agreement of CIL monies received and intended spend – This has been allocated for £15k Traffic Calming including Church Lane flooding. This is a specific area in the village but one which affects the whole community with the School one end and the Church the other.

12. Pre-audit documentation check and sign off – Moved to next meeting. Clerk to prepare

13. Matters for future meeting - None

Meeting finished at 7:15pm.

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