

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Full Council Meeting of Rotherfield Peppard Parish Council

on Monday 20th November 2023 at 7.00pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllr Berger, Cllr Seaton, Cllr Rowland, Cllr Freeman, Cllr Hall, Cllr Bartholomew (PT), Cllr Norman (PT) and Clerk (JA)

1. Apologies – None
2. Declarations of interest – None
3. Minutes – The Minutes of the Council meeting held on 9/10/23 were approved as a true and correct record of the meeting. A note was added to ensure the FMS details in section 5 have addresses.
4. Open Forum – A resident from Colmore Lane made a short statement to the Parish Council about the Flooding and Potholes in Colmore Lane and asked what was going on with the situation. Cllr Berger to investigate and advise at next meeting
5. Oxfordshire County Councillor's report – Cllr Bartholomew will discuss his report and speak about local issues
 - i. Pot-Holes – Clerk to send all urgent FMS to Cllr Bartholomew to investigate. There is frustration that road conditions are not within the top 9 priorities within OCC. Colmore Lane which is due for Dragon Patching and is 16th on the list. Colliers Lane, the dangerous pothole has been escalated to Cllr Bartholomew as it is dangerous despite the FMS being closed as the authorities didn't believe it warranted repairing.
 - ii. Flooding on Church Lane – No Updates. Sandbags were ordered for the two residents affected. Clerk to continue to raise it on FMS as there will be no proactive clean/emptying of the drains
 - iii. There has been a request again for a footpath to be added onto Blounts Court Road. Cllr Bartholomew is looking at a temporary footpath to be added during the Little Sparrows build and the increase in site traffic.
 - iv. Work has been completed on the Gallowstree Road/ Stoke row road Crossroads and it is hoped this will further reduce accidents. Clerk to maintain log of accidents. Cllr Hall, on behalf of the Parish Council, thanked Cllr Bartholmew for his efforts to reduce accidents in this black spot.
 - v. Wyfold Grange unlawful fence has been removed and OCC are claiming their monies back from the homeowner.
 - vi. A resident has asked about "Walkers slow" signs to be installed on Colliers Lane. If there is consensus from the Parish Council then Clerk to email Cllr Bartholomew and the Parish Council will need to pay.
 - vii. Why is Kennylands road 20mph despite being a bus route? Cllr Bartholomew to advise

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- viii. Fix My Street items:
- a. B481 Blocked Drains on Gravel Hill. 22939927 CLOSED Issue passed to relevant team for consideration for future programmed works. We were previously waiting for gully cleansing and a repair to be completed
– Old Ref no's 22939927/ 2486229/ 2295389/ 2486207 B481 – Surface water from blocked drains. Awaiting a date for the gully cleansing programme. Cllr Bartholomew was chasing for a date.
Originally posted September 2019. The work for this will now be carried out between 15th and 19th January 2024
 - b. B481 Pavement with loose gravel on Gravel Hill. Linked to silt being washed onto pavement from road and blocked drains. 22939928 CLOSED We will continue to monitor during routine inspections if it gets worse open a new report.
Old Ref no. 2295377 – FMS Closed. Clerk will reinstate once (a) is completed as it is a result of the road drains not being cleared. Clerk will chase this with FMS and try to get the work done 15-19th January so it all happens at the same time.
 - c. Ref no. 2923868 – Plant is coming up through the tarmac. FMS Closed, the issue has been passed onto the relevant team for future programmed works. Is there a date of works being completed – Clerk to chase with Cllr Bartholomew
 - d. Ref no. 22935802 - Loose Drain outside 17&19 Stoke Row Road. CLOSED
Appears Cover made safe. Clerk to chase with Cllr Bartholomew
 - e. Ref no 22939923 – Loose Drain cover outside Smartwood. CLOSED Couldn't find defect so no further action Clerk to chase with Cllr Bartholomew
 - f. Ref no 4867459 Sign broken between village and Bolts Cross on B481. Sign removed but not replaced. Clerk to chase Cllr Bartholomew
6. No Updates from Cllr Freeman on Superuser issues for Rotherfield Peppard Parish Council
7. South Oxfordshire District Councillor's report – Cllr Norman will discuss the SODC report and discuss local issues including:
- a. Outstanding Planning Enforcements updates – These will be kept on the Planning agenda but there is no need for any further updates
 - b. Litter bins – Clerk needs an update on the dog bins and extra bins requested for village post the bin survey. This has been on the agenda for 2 years and would like district councillors to add pressure to get action on this. Clerk has filled out the bin surveys and will await decisions and implementation.
 - c. There was also a request by RPPC for ex Cllr Hillier to organise a meeting between RPPC Councillors and Planning/ Planning enforcement. This was deemed unnecessary until there is a critical matter

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8. Parish Council Matters –
 - a. Update on Speeding deterrents at Gallowstree Road – Awaiting information from Jon Beale.
 - b. Cllrs agreed Meeting proposed dates 2024
 - c. A Frame advertisements within the village post resident complaint - RPPC will continue to monitor
 - d. Wifi at Pavilion update – No update
 - e. RES fire safety repairs update and Pavilion improvements. All work done however Mr Wakefield needs to return to sort ventilation in the attic which has not been done post the flood.
 - f. Tommy from British Legion update – Is in the attic for next year
 - g. Carlings Orchard update – the Green gym have started laying the hedge, gates done and tidied and they have filled the gap in the hedge on Stoke Row Road, There wasn't any need for further trees/ hedging from external parties
 - h. Church Lane Flooding update – No update
 - i. Any update from correspondence sent to Gigabit – None and the last contractors were SSE.
 - j. Continual parking on grass outside of Carlings Orchard and reinstatement of the verges. Awaiting a date from Cllr Freeman and Mr Stevens availability. Once a date is known Clerk to write to the pub to advise NO Parking
 - k. Update on severity of Colmore Lane flooding outside of Badbury Rings and any actions going forward carried from last meeting - is there a solution for the increased flooding with the Pond opposite Colmore House and pipe being full of mud and not allowing soak away. Clerk advised by phone from Parishioner. Discussed earlier with Cllr Bartholomew and Cllr Berger to investigate

9. Rotherfield Peppard Village Update:
 - a. Update on accidents on Stoke Row/ Gallowstree Crossroads - None
 - b. Wishing Stone Update. Mr Rancombe has agreed and is checking with NDCC. Cllr Freeman suggests this will take place in the Spring.

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10. Finance and Staffing –

- a. Cllr Berger/Clerk updated Councillors on Financial matters for 2023/24. Broadly on Budget. Clerk to ask NDCC what we getting for the NDCC grant of £1300, used to have regular updates but none recently
- b. Precept agreed to increase to £45,150
- c. Confirmation of Charity grants to be paid in March 2024 for financial yr 2023/24 – all agreed
- d. Proposal accepted for Clerk salary increase from SCP24, at last review in 2021 to SCP26
- e. Proposal accepted for Clerk salary pay update from SLCC and backdate as advised
- f. Approval of signatures on UTB for Nov 2023 were Cllr Rowland and Cllr Berger
- g. To approve all expenditure for November 2023
 - i. Clerk Salary (Nov) = Confidential.
 - ii. Village Cleaner (AP) Nov salary = Confidential
 - iii. SODC Loan £327.31 Nov
 - iv. Clerk – Nest Pension – Confidential Nov
 - v. Ian Kendrick £132
 - vi. SODC Dog Bins £951.73
 - vii. Pavilion repairs £492.72
 - viii. Green Gym £196.08

11. Matters for future meeting

12. Correspondence:

Meeting finished at 8:35pm.