

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Full Meeting of Rotherfield Peppard Parish Council

on **Monday 17th April 2023 at 7.30pm**

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllr Berger, Cllr Seaton, Cllr Hall, Cllr Freeman, Cllr Bartholomew (PT), Clerk (JA)

1. Apologies – Cllr Rowland, and Cllr Robb
2. Declarations of interest – None
3. Minutes – The Minutes of the Council meeting held on 20/3/23 were approved as a true and correct record of the meeting.
4. Open Forum – There were 3 Members of the Public. One observed the meeting due to an interest in running as an SODC Councillor and wanting to understand local issues. The remaining two spoke within agenda item 6 with RPPC Councillors and Cllr D Bartholomew.
5. Oxfordshire County Councillor's report – Cllr Bartholomew discussed his report and spoke about local issues
 - i. Flooding on Church Lane. This was discussed in full and at length with two members of the Public and RPPC Councillors. The members of the public first said a big thank you for the help that had been supplied from both Cllr Bartholomew and RPPC. Cllr Berger had received a statement from OCC advising that they were struggling to source a contractor and despite asking for timelines and contact details, this had not been provided. Cllr Bartholomew continues to press on this with OCC and is happy to keep raising this on an emergency adhoc basis when there is heavy rain. There was a level of frustration from all about the lack of action on the flooding. The members of the public were asked to keep a log of expenses paid. It was requested to get the homeowners 50 new sandbags which Cllr Bartholomew agreed to action. RPPC will continue to keep the pressure on regarding this. Clerk to add drains onto FMS for cleansing.
Cllr Bartholomew then discussed his frustration that the Councils no1 priority is Climate change but his and his parishioners no 1 priority is Potholes. It was agreed that climate change was not the role of the County Council.
Cllr Bartholomew advised that his Councillor Priority fund was available for the new financial year. He also advised he was still waiting to hear about the Bix Roadworks Closure and had hoped it would be scaled back to night-time operations and therefore less disruptive to local villages.

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Full Meeting of Rotherfield Peppard Parish Council

on Monday 17th April 2023 at 7.30pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

- ii. Fix My Street items:
 - a. 22939927 CLOSED Issue passed to relevant team for consideration for future programmed works. We were previously waiting for gully cleansing and a repair to be completed
– Old Ref no's 22939927/ 2486229/ 2295389/ 2486207 B481 – Surface water from blocked drains. Awaiting a date for the gully cleansing programme. Cllr Bartholomew was chasing for a date
 - b. 22939928 CLOSED We will continue to monitor during routine inspections if it gets worse open a new report.
Old Ref no. 2295377 – FMS Closed. Clerk will reinstate once (a) is completed as it is a result of the road drains not being cleared.
 - c. Ref no. 2923868 – Plant is coming up through the tarmac. FMS Closed, the issue has been passed onto the relevant team for future programmed works. Is there a date of works being completed
 - d. Ref no. 22935802 - Loose Drain outside 17&19 Stoke Row Road. CLOSED
Appeara Cover made safe.
 - e. Ref no 22939923 – Loose Drain cover outside Smartwood. CLOSED Couldn't find defect so no further action
6. Update from Cllr Freeman on Superuser issues for Rotherfield Peppard Parish Council. Cllr Freeman needs more white pain to indicate potholes. Clerk to add on Potholes along Stoke Row Road, both nearby the crossroads.
7. South Oxfordshire District Councillor's report – No update from SODC as Cllrs sent apologies. Cllrs Robb and Hillier will discuss the SODC report and discuss local issues including:
 - a. Outstanding Planning Enforcements updates
 - b. Litter bins – Clerk needs an update on the dog bins and extra bins requested for village post the bin survey. This has been on the agenda for 2 years and would like district councillors to add pressure to get action on this.
 - c. Response on question raised about Black and Taupe flower pots and suitability for recycling within South Oxfordshire
 - d. Response about Letter Cllr Hillier was sending to Mr Mark Stone regarding the frustration felt by RPPC Councillors regarding SODC and the lack of action on requests.
 - e. There was also a request by RPPC for Cllr Hillier to organise a meeting between RPPC Councillors and Planning/ Planning enforcement, is there a date yet?
 - f. Greylands is awaiting an independent surveyor however a site visit is deemed as necessary for all SODC Councillors prior to the Planning Committee meeting and making a decision. Please confirm this will take place.

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Full Meeting of Rotherfield Peppard Parish Council

on Monday 17th April 2023 at 7.30pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

8. Parish Council Matters –
 - a. 20mph in Rotherfield Peppard. Clerk has received an update from Geoff Barrell at OCC to advise there is delay in implementing this but it is hoped this will be before Autumn next year. Clerk to speak to Clerk at Sonning Common regarding Shiplake Bottom which was 20mph and is now at 30mph.
 - b. Clerk thanked Councillors for submitting their election papers and there will be an uncontested election on 4th May
 - c. The Annual Parish Meeting is on May 15th, Agenda has been issued. It was decided that due to lack of attendance that there would be no Guest speaker for 2023.
 - d. Update on Speeding deterrents at Gallowstree road. Clerk advised she is meeting Jon Beale, Highways OCC to reconsider the best options, and rather than a MPH sign flashing we could have a smiley/ frown indicator. Date to be confirmed but it will be after the election.
 - e. Update on Speed survey – Date to be confirmed but imminent.
 - f. Update on Police Mobile unit along Stoke Row Road. Clerk received notification that this had been done 7 times in the last few months however none of the Councillors recall seeing it and it was asked to have another session in the location.
 - g. Carlings Orchard state of the hedges and the need for TLC and possibly CIL funding. Update on quote from Cllr Rowland. Cllr Rowland sent apologies so remains on the agenda for the next meeting.
 - h. Any update on planned Sonning Common 20mph and impact on adjoining roads. Agreed that this should now be removed from agenda.
 - i. Church Lane Flooding update – Discussed with OCC earlier in the meeting.
 - j. Any update from correspondence sent to Gigabit – None as yet
 - k. Unknown land update from Blandy and Blandy. Clerk has instructed Blandy and Blandy.
 - l. Continual parking on grass outside of Carlings Orchard and reinstatement of the verges. Cllr Seaton and Cllr Freeman to review with Hallett Handyman for concrete or more permanent bollards to be mounted.
 - m. Update on severity of Colmore Lane flooding outside of Badbury Rings and any actions going forward carried from last meeting - is there a solution for the increased flooding with the Pond opposite Colmore House and pipe being full of mud and not allowing soak away. Clerk advised by phone from Parishioner. Cllr Freeman and Cllr Seaton to view and advise any further actions.

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Full Meeting of Rotherfield Peppard Parish Council

on Monday 17th April 2023 at 7.30pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

9. Rotherfield Peppard Village Update:
 - a. Update on accidents on Stoke Row/ Gallowstree Crossroads – Another big accident on 21/4/23. Clerk to ask about rumble strips to alert people about the junction.
 - b. Update on Mirror on Stoke Row Road. Clerk has written to home owner asking for its removal.
 - c. Litter pick April 29th update. Clerk has sent information and forms back to SODC and equipment will be dropped and collected to Cllr Freemans house
 - d. Proposal for Clerk to order a Tommy for RPPC. Happy for Clerk to order and to locate it on Top Common.

10. Planning Update –
 - a. Planning matters addressed in Planning meeting earlier in the evening updated to Full Council

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Full Meeting of Rotherfield Peppard Parish Council

on Monday 17th April 2023 at 7.30pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

11. Finance and Staffing –

- a. F&S matters addressed in F&S meeting earlier updated to Full Council including

The recommendation from the F&S committee to approve the proposal from PSRCC for new nets was voted unanimously. Previous to the F&S meeting RPPC had received a paper from Peppard Stoke Row Cricket Club Limited ('PSR'), which provided images and details, for PSR to install two new enclosed cricket nets adjacent to the existing two cricket nets.

It was noted that previously PSR had requested three nets to be installed on the lower part of the Common but as RPPC felt that this would not be in keeping with the openness and attractiveness of the common that instead PSR was now requesting consent to place just two new enclosed nets adjacent to the existing two cricket nets. After discussion, RPPC felt this was the only feasible place as directing the nets further towards north would put pedestrians and passers-by in danger of balls being hit from the nets.

Cllr Hall then showed the new proposed location and advised the reasons outlined in the paper for needing these.

Further to the paper received from PSR, in which it was noted that PSR had signed a 25-year lease with the Parish Council ('RPPC') on 17th October 2018 (the 'Lease') and that clause 4.15 on Alterations in the Lease requires written consent from RPPC for new nets to be installed, then such consent was approved by RPPC.

PSR had requested that RPPC pay via a grant for the value of the Planning Permission which was approved unanimously.

It was further noted that RPPC will arrange to move the electricity pole presently in the location where the two new nets will be sited, although the costs of this will be paid from PSR.

It is believed that installing these two new nets will help with PSR's project which is recognised to help children in the local community to play more sport.

- b. Cllr Berger/Clerk to updated Councillors on Financial matters for 2022/23.
- c. Agreement of accounts for internal audit. All agreed so Clerk can prepare audit paperwork.
- d. Cllr Berger/ Clerk to updated Councillors on Financial matters for 2023/24
- e. Approval of Signatures on receipts/ payments made in March 2023/ Bank reconciliation were done
- f. Update on CAF bank – Clerk is awaiting any further information from CAF before the 2nd account can be opened. It was questioned about rates of interest and Cllr Seaton was looking at alternatives who would make the Council finances work harder. Potentially putting the reserve of 6 months into a longer term savings account.
- g. Approval of signatures on UTB for April 2023 were Cllr Berger and Cllr Hall
- h. All expenditure for April 2023 was approved
 - i. Clerk Salary (April 23) = Confidential
 - ii. Village Cleaner (AP) (April 23) salary = Confidential
 - iii. SODC Loan £327.31
 - iv. Clerk – Nest Pension – Confidential

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Full Meeting of Rotherfield Peppard Parish Council

on Monday 17th April 2023 at 7.30pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

12. Matters for future meeting

- i. Wishing Stone

13. Correspondence:

None

Meeting finished at 8:45pm.