

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

The Full Meeting of Rotherfield Peppard Parish Council

on Monday 13th February 2022 at 7.30pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllr Berger, Cllr Rowland, Cllr Seaton, Cllr Freeman, Cllr Bartholomew (PT) and Clerk (JA)

1. Apologies – Received apologies from Cllr Hall, and Cllr Robb
2. Declarations of interest – No declarations of interest from Councillors
3. Minutes – The Minutes of the Council meeting held on 5/12/22 were approved as a true and correct record of the meeting.
4. Open Forum – One Member of the Public who was interested in becoming a Councillor. Henley Standard press (PT) attended the Meeting. No other members of the Public
5. Oxfordshire County Councillor's report – Cllr Bartholomew discussed his report
Cllr Bartholomew is disappointed that there is a lack of focus on maintaining infrastructure. Oxfordshire County Council are setting the budget on Tuesday 14th February, there is a proposed 5% increase in Council tax. There was a discussion about the state of the local roads and the lack of focus they seemed to be putting into the rural area. Cllr Bartholomew explained that there are 9 priorities in the OCC Strategic Plan and roads are not in the 9 priorities. The top priority is Climate Change, which is at the heart of everything the County Council are doing. There has been a £152k spend on an advertising campaign for 20mph, including sites within Buckinghamshire, there has also been £8m paid on the signage to reduce speed to 20mph. In Oxford City Centre where the focus is to split the city into 4 parts by traffic filters to reduce car use has a lot of opposition and there has been a resident appeal that has been launched.
Cllr Bartholomew spoke about local issues including Flooding on Church Lane, he has received a response about this and the solution is to deliver Boreholes to take the water away, however the procedural elements surrounding this are delaying the work taking place. OCC also have no contractor that is able to drill boreholes at this time. Cllr Berger reminded Cllr Berger that RPPC are willing to help fund this to gain traction for a speedier outcome to be sought. Cllr Freeman is meeting with a drainage consultant on Tuesday 14th February to ascertain his thoughts and solutions which we will present to Cllr Bartholomew once the findings are known. Cllr Bartholomew thanked RPPC for this and advised this would give him more ammunition to go back to the team.
There is no confirmed date for 20mph for Rotherfield Peppard to be installed however we are within the system.
Cllr Bartholomew was also asked about the Reading 3rd Bridge, he advised it had all gone a little quiet and the realisation that the bridge would take 20yrs to build and by that stage there will be a nationwide reduction in car journeys. However Transport and Reading are still keen to get this project moving but there are no actions currently.

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Clerk asked about the outstanding Fix My Street items, which appear to be going backwards:

- a. 22939927 CLOSED Issue passed to relevant team for consideration for future programmed works. We were previously waiting for gully cleansing and a repair to be completed
These are scheduled for a reactive clean and not a proactive clean however Clerk pointed out that in the 3 years this has been raised they have not been cleaned and they are full of silt. Cllr Bartholomew asked for another recent photo so he could speak to the team.
– Old Ref no's 22939927/ 2486229/ 2295389/ 2486207 B481 – Surface water from blocked drains. Awaiting a date for the gully cleansing programme. Cllr Bartholomew was chasing for a date
 - b. 22939928 CLOSED We will continue to monitor during routine inspections if it gets worse open a new report. Again Clerk advised work has not been done and Cllr Bartholomew asked for recent photos to take back to the team.
Old Ref no. 2295377 – FMS Closed. Clerk will reinstate once (a) is completed as it is a result of the road drains not being cleared.
 - c. Ref no. 2923868 – Plant is coming up through the tarmac. FMS Closed, the issue has been passed onto the relevant team for future programmed works. Is there a date of works being completed
Cllr Bartholomew advised this work had been scheduled for after April 2023 due to budgetary restrictions.
 - d. Ref no. 22935802 - Loose Drain outside 17&19 Stoke Row Road. CLOSED
Appears Cover made safe. Cllr Freeman to check and advise
 - e. Ref no 22939923 – Loose Drain cover outside Smartwood. CLOSED Couldn't find defect so no further action. Cllr Freeman to check and advise.
6. Update from Cllr Freeman on Superuser issues for Rotherfield Peppard Parish Council including update on Sonning Common 20mph proposal. Sonning Common have now implemented the 20mph which does affect some of the Rotherfield Peppard parish roads.
7. South Oxfordshire District Councillor's report – There were no updates from the District Councillors so all local issues remain outstanding. Cllr Hillier in the last meeting she attended was going to set up a Planning meeting for Cllrs Rowland and Berger with the SODC Planning team but there has been no movement on this. Clerk to chase.
Cllrs Robb and Hillier will discuss the SODC report and discuss local issues including:
- a. Outstanding Planning Enforcements
 - b. Litter bins – Clerk has received email from Mr Langstaff (SODC) and would like the district Councillors to apply pressure to minimise delays.
 - c. Response on question raised about Black and Taupe flower pots and suitability for recycling within South Oxfordshire

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8. Parish Council Matters –
 - a. Update on Speeding deterrents at Gallowstree road. Gates are in and Clerk needs to chase for an update on the speed electronic sign installation. Clerk needs to check whether the SID is set at 20mph or 30mph with the change in limit due to happen.
 - b. Update on planned Sonning Common 20mph and impact on adjoining roads. Addressed under agenda point 6.
 - c. Memorial Bench on Pavilion field – Clerk wrote to the family and asked for plastic ornaments not to be placed on the bench. Need to review and possibly write again as there has been no response from the family.
 - d. Church Lane Flooding – Discussed in Agenda point 5
 - e. Unknown land update from Blandy and Blandy – Clerk hoping for an update w/c 20th Feb when the solicitor is back from annual leave. Clerk to get Ian Kendrick to quote for these pieces of land too.
 - f. Clerk to write a letter to Gigabit to ask them to restore the land by March 10th. The areas of major concern are Carlings Orchard, and the triangle outside of the Pet barn. The letter needs to ask about the deep troughs which have been left in Colliers lane as there is an issue of rain water freezing and thawing and will eventually lead to pot holes.
 - g. Cllr Rowland to send a photo of the damage Thames Water at Lime Avenue so a similar course of action can be taken.

9. Rotherfield Peppard Village Update:
 - a. Update on accidents on Stoke Row/ Gallowstree Crossroads. No further accidents to date
 - b. Update on Mirror on Stoke Row Road – Clerk to write to householder as NDCC have not.
 - c. Litter Pick confirmed as April 29th. Clerk to do posters, and get equipment. Henley Standard to advertise however Clerk will be absent as she has another commitment on this date.

10. Planning Update – Planning matters addressed in Planning meeting earlier in the evening updated to Full Council. In addition Manor Farm look to be developing without Planning Permission so Clerk to contact Enforcement.
Clerk to enquire about Public House structures now Covid is finished as some of the structures may need Planning permission. Clerk to ask Red Lion to move their A Frame sign from the main road.

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11. Finance and Staffing – F&S matters addressed in F&S meeting earlier updated to Full Council, including a letter to the village cleaner to advise without correctly filled in timesheets, there will be no further payment post February 2023 salary.
 - a. Cllr Berger/Clerk updated Councillors on Financial matters for 2022/23.
 - b. Due to a change with CAF banking, a CAF Cash account needs to be opened to sit alongside the CAF Gold account. This was agreed by email in December 2022 however this needed to be noted in the Full Council Minutes. In addition the Trustees for the CAF accounts are the current Councillors and Clerk organised up to date signatures on the Changing a Signature CAF form. Both the copy of the Changing a signatory and the application for the CAF Cash account will be sent off recorded to CAF bank.
 - c. Approved signatures on UTB for February 2023 will be Cllr Berger and Cllr Rowland
 - d. To approve all expenditure for February 2023
 - i. Nest Pension Clerk – Confidential
 - ii. SODC Loan February
 - iii. Clerk Salary (Feb 23) = Confidential
 - iv. Village Cleaner (MW) (Feb 23) salary = Confidential
 - v. Village Cleaner (AP) (Feb 23) salary = Confidential
 - vi. Internal auditor postal charges of £13.15 from E Cooper
 - vii. Bill Wakefield Flood Damage repairs £3975
 - viii. British Legion donation for Wreath £100
 - ix. Club Sonning Common Donation £300
 - x. All Saints Church Donation £1050
 - xi. Peppard News Donation £300
 - xii. FISH Donation £300
 - xiii. Friends of Peppard School Donation £3000
 - xiv. Sports Pavilion Donation £3000
 - xv. Springwater Church Donation £300
 - xvi. Riding for the Disabled Donation £300
 - xvii. Riverside Counselling Donation £300
 - xviii. Citizens Advice Bureau Donation £300
 - xix. NDCC Donation £1300
 - xx. Harmony Grant Donation £300
12. Matters for future meeting
 - i. Electric Car Charging at Pavilion – awaiting response from PSRCC. Clerk to remove this as there is not the appetite from the Cricket club
 - ii. Speed Survey B481 – Clerk to chase OCC
 - iii. Wishing Stone – To be carried to next meeting
 - iv. Insurance for the water damage in the Pavilion – Clerk to respond to the insurers.
 - v. Pavilion defib is flashing – Clerk to speak to the company who installed it.

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13. Correspondence - NONE

Meeting finished at 8:40pm.

Minutes signed _____