

## ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

### The Full Council Meeting of Rotherfield Peppard Parish Council

on **Monday 9<sup>th</sup> October 2023** at 7.00pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllr Berger, Cllr Seaton, Cllr Hall, Cllr Freeman, Cllr Bartholomew (PT), Cllr Norman (PT) and Clerk (JA)

1. Apologies – Cllr Rowland
2. Declarations of interest – None
3. Minutes – The Minutes of the Council meeting held on 11/9/23 were approved it as a true and correct record of the meeting.
4. Open Forum – None
5. Oxfordshire County Councillor's report – Cllr Bartholomew will discuss his report and speak about local issues
  - i. Pot-Holes – These have all been added to FMS
  - ii. Flooding on Church Lane – No updates given
  - iii. Crossroads at Stoke Row Road and Gallowstree Road. There will be work taking place in Mid November to make the road signage more visible and to minimise any accidents.
  - iv. Fix My Street items: There is a frustration about the length of time FMS are taking to resolve including Potholes. Clerk to escalate them to Cllr Bartholomew
    - a. 22939927 CLOSED Issue passed to relevant team for consideration for future programmed works. We were previously waiting for gully cleansing and a repair to be completed  
– Old Ref no's 22939927/ 2486229/ 2295389/ 2486207 B481 – Surface water from blocked drains. Awaiting a date for the gully cleansing programme. Cllr Bartholomew was chasing for a date.  
Originally posted September 2019.
    - b. 22939928 CLOSED We will continue to monitor during routine inspections if it gets worse open a new report.  
Old Ref no. 2295377 – FMS Closed. Clerk will reinstate once (a) is completed as it is a result of the road drains not being cleared.
    - c. Ref no. 2923868 – Plant is coming up through the tarmac. FMS Closed, the issue has been passed onto the relevant team for future programmed works. Is there a date of works being completed
    - d. Ref no. 22935802 - Loose Drain outside 17&19 Stoke Row Road. CLOSED  
Appears Cover made safe.
    - e. Ref no 22939923 – Loose Drain cover outside Smartwood. CLOSED Couldn't find defect so no further action
    - f. Ref no 4867459 Sign broken between village and Bolts Cross on B481

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6. Update from Cllr Freeman on Superuser issues for Rotherfield Peppard Parish Council - No Updates
7. South Oxfordshire District Councillor's report – Cllrs Norman discussed the SODC report and discuss local issues including:
  - a. All recycling bins within the district had been issued with a sticker which was supposed to be district wide education about what can go in/not in the recycling bin however the Councillors fed back that it seemed too much like it was targeted and a warning that the home-owner had done something incorrectly. Feedback will be fed back
  - b. Outstanding Planning Enforcements updates. Clerk will provide a list
  - c. Litter bins – Clerk needs an update on the dog bins and extra bins requested for village post the bin survey. This has been on the agenda for 2 years and would like district councillors to add pressure to get action on this. Cllr Norman advised he would send request form and Clerk to fill in
  - d. There was also a request by RPPC for ex Cllr Hillier to organise a meeting between RPPC Councillors and Planning/ Planning enforcement, is there a date yet? Cllr Norman will chase this up.
  - e. Land Housing Supply of 5yrs will be scrapped imminently however there was nervousness about this as the Little Sparrows had been granted appeal based on the land supply figures being incorrect and there was a feeling of vulnerability within the parish until the supply length is scrapped.
  - f. Cllr Norman will be the Rotherfield Peppard SODC representative ongoing

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#### 8. Parish Council Matters –

- a. Update on Speeding deterrents at Gallowstree Road – No update awaiting dates from Jon Beale
- b. A Frame advertisements within the village post resident complaint – Deferred to next meeting
- c. Wifi at Pavilion update – No Update
- d. RES fire safety repairs update – All completed however there is work needing to be done in the Home changing room and Shower room which Cllr Freeman will organise
- e. Tommy from British Legion update – Will be put up on 1<sup>st</sup> November
- f. Carlings Orchard update – No Update. There is money available from SODC for tree planting. Do we want any funding for hedging or tree planting
- g. Church Lane Flooding update – No update
- h. Any update from correspondence sent to Gigabit – No Update however SSE are now on the verges.
- i. Continual parking on grass outside of Carlings Orchard and reinstatement of the verges – Cllr Freeman looking at restrictions/ or parking alternatives which do not create the mud problems historically encountered.
- j. Update on severity of Colmore Lane flooding outside of Badbury Rings and any actions going forward carried from last meeting - is there a solution for the increased flooding with the Pond opposite Colmore House and pipe being full of mud and not allowing soak away. Clerk advised by phone from Parishioner. Cllr Berger is sorting

#### 9. Rotherfield Peppard Village Update:

- a. Update on accidents on Stoke Row/ Gallowstree Crossroads – None but the road improvements will start Mid November
- b. Wishing Stone Update – Cllr Freeman to chase Mr Rancombe for agreement and work can start

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10. Finance and Staffing –

- a. Cllr Berger/Clerk to update Councillors on Financial matters for 2023/24.
- b. Approval of signatures on UTB for Oct 2023 were Cllr Berger and Cllr Seaton
- c. All expenditure for October 2023 was approved
  - i. Clerk Salary (Oct) = Confidential
  - ii. Village Cleaner (AP) Oct salary = Confidential
  - iii. SODC Loan £327.31 Oct
  - iv. Clerk – Nest Pension – Confidential Oct
  - v. Autela Q2 £97.60 Retrospectively
  - vi. Clerk expenses £226.73 Qtr2
  - vii. Ian Kendrick £132
  - viii. Ian Kendrick £432
  - ix. RES £1068.62
  - x. PSRCC Rent for Pavilion £1296

11. Matters for future meeting - None

12. Correspondence - None

Meeting finished at 8:30pm