

## ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended

# The Full Council Meeting of Rotherfield Peppard Parish Council

on Monday 4<sup>th</sup> December 2023 at 7.00pm

at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllr Berger, Cllr Seaton, Cllr Rowland, Cllr Freeman, Cllr Hall, Cllr Bartholomew (PT), Clerk (JA)

1. Apologies – Cllr Norman (SODC)
2. Declarations of interest – None
3. Minutes – The Minutes of the Council meeting held on 20/11/23 were approved it as a true and correct record of the meeting.
4. Open Forum – One MOP attended from the Blounts Court Road area, he asked if there were any mitigating factors for the large lorries travelling to and from the B481 and The Little Sparrows site. Blounts Court Road is a narrow lane with no footpaths/ pavements and there is concern from other neighbours and himself about the level of traffic and speed of traffic as well as the amount of time it will continue for.  
It was explained that Cllr Bartholomew was looking at a temporary footpath, however Cllr Bartholomew advised this had not been possible and had drawn a blank regarding any further measures from the Transport development officer.  
Cllr Berger asked about limiting the speed of the lorries by other methods such as a Chicane, or Sleeping Policeman and Cllr Bartholomew agreed to go back and challenge officers who have deemed the route safe.
5. Oxfordshire County Councillor's report – Cllr Bartholomew discussed his report and spoke about local issues
  - i. Reading Bridge which RPPC had believed to be off the agenda, has put the bridge back onto their Strategic Transport Plan. Cllr Berger to respond on behalf of the Parish Council and advise there is no change from our objections from the last consultation.
  - ii. Pot-Holes  
Colmore Lane: As discussed last meeting is on the Dragon Patching priority list and no 16 so hoping this will be resolved shortly  
Colliers Lane: The Officers came back and deemed the Pothole large enough to fix however there is a concern the "botched" job will not last very long and don't see it has been done as a proper repair. It was completed w/c 27<sup>th</sup> November, Councillors will keep an eye on it and will advise Clerk if it breaks and becomes dangerous again
  - iii. Flooding on Church Lane – No updates. Sandbags were ordered and Clerk has information to re-order as necessary
  - iv. Flooding on Colmore Lane – This was agreed with OCC that because the drains are in good repair but clogged then the Parish Council can use a component contractor to complete the work. Cllr Rowland and Cllr Freeman to advise Clerk with a contractors telephone number to sort.

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- v. Clerk to chase Cllr Bartholomew on outstanding Fix My Street items:
  - a. B481 Blocked Drains on Gravel Hill. 22939927 CLOSED Issue passed to relevant team for consideration for future programmed works. We were previously waiting for gully cleansing and a repair to be completed  
– Old Ref no's 22939927/ 2486229/ 2295389/ 2486207 B481 – Surface water from blocked drains. Awaiting a date for the gully cleansing programme. Cllr Bartholomew was chasing for a date.  
Originally posted September 2019. The work for this will now be carried out between 15<sup>th</sup> and 19<sup>th</sup> January 2024
  - b. B481 Pavement with loose gravel on Gravel Hill. Linked to silt being washed onto pavement from road and blocked drains. 22939928 CLOSED We will continue to monitor during routine inspections if it gets worse open a new report.  
Old Ref no. 2295377 – FMS Closed. Clerk will reinstate once (a) is completed as it is a result of the road drains not being cleared. Clerk will chase this with FMS and try to get the work done 15-19<sup>th</sup> January so it all happens at the same time.
  - c. Ref no. 2923868 – Plant is coming up through the tarmac. FMS Closed, the issue has been passed onto the relevant team for future programmed works. Is there a date of works being completed – Clerk to chase with Cllr Bartholomew
  - d. Ref no. 22935802 - Loose Drain outside 17&19 Stoke Row Road. CLOSED Appeara Cover made safe. Clerk to chase with Cllr Bartholomew
  - e. Ref no 22939923 – Loose Drain cover outside Smartwood. CLOSED Couldn't find defect so no further action Clerk to chase with Cllr Bartholomew
  - f. Ref no 4867459 Sign broken between village and Bolts Cross on B481. Sign removed but not replaced. Clerk to chase Cllr Bartholomew
- 6. No updates from Cllr Freeman on Superuser issues for Rotherfield Peppard Parish Council
- 7. South Oxfordshire District Councillor's report – Cllr Norman submitted apologies for the meeting. Actions will remain on the agenda until next meeting:
  - a. Litter bins – Decision on changing Dog bins for litter bins. Awaiting an answer from Litter survey for new bin on Church Lane. Confirmation on Bins at Stoke Row Road/Gallowstree road Crossroads
  - b. FMS B481 pavement to be done at same time as road.

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8. Parish Council Matters –
  - a. Update on Speeding deterrents at Gallowstree Road – No Update. Clerk to Chase Mr Beale
  - b. Discussion on Colmore lane flooding – This was discussed within OCC however it was agreed the work could go ahead, via Financial regulations if the contractor was £500 or less. If it was more then a further discussion would be needed.
  - c. A Frame advertisements within the village post resident complaint – No update, carried forward to next meeting.
  - d. Wifi at Pavilion update – No update, carried forward to next meeting.
  - e. Pavilion improvements from flood update from Builder - No update, carried forward to next meeting.
  - f. Carlings Orchard update – Most of the work has been done, invoice has been received to pay and overall the feedback from residents and Councillors has been positive.
  - g. Church Lane Flooding update – No update however Clerk to look for email agreeing a proactive clean as Cllr Bartholomew stated it would only be reactive.
  - h. Continual parking on grass outside of Carlings Orchard and reinstatement of the verges – Cllr Freeman to push contractor for the quote and dates the work can commence
  - i. Discussion on Blounts Court road pavement – Discussed under Open Forum
  - j. Discussion on Slow Walkers sign on Collier Lane. Residents had preferred “Quiet Lane” but there is a concern about extra signage and whether it will make any difference. Clerk to get a quote from OCC for Slow, walkers in road sign and advise before a final decision will be made.
  
9. Rotherfield Peppard Village Update:
  - a. Update on accidents on Stoke Row/ Gallowstree Crossroads – Non reported
  - b. Wishing Stone Update – This will happen in Spring 2024

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#### 10. Finance and Staffing –

- a. Cllr Berger/Clerk updated Councillors on Financial matters for 2023/24.
- b. Approval of signatures on UTB for Dec 2023 and Jan 2024 as no meeting were Cllr Berger and Cllr Rowland
- c. All expenditure was approved for December 2023 and January 2024
  - i. Clerk Salary (Dec) = Confidential.
  - ii. Village Cleaner (AP) Dec salary = Confidential
  - iii. SODC Loan £327.31 Dec
  - iv. Clerk expenses Q3 £231.80
  - v. Clerk – Nest Pension – Confidential Dec
  - vi. Website admin £15
  - vii. Clerk Salary (Jan) = Confidential.
  - viii. Village Cleaner (AP) Jan salary = Confidential
  - ix. SODC Loan £327.31 Jan
  - x. Clerk – Nest Pension – Confidential Jan
  - xi. Joe Berger Colmore lane drains £150
  - xii. Joe Berger Colmore lane drains £222
  - xiii. Service Charge Bank £18
  - xiv. Autela Q3 £97.60

#### 11. Matters for future meeting - None

#### 12. Correspondence: None

#### 13. Next Meeting date – Monday February 12<sup>th</sup> 2024

Meeting finished at 8:30pm.