

## ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA

Committee members are hereby summoned to

### The Finance and Staffing meeting of Rotherfield Peppard Parish Council

on **Monday 13<sup>th</sup> February 2023 at 7.00pm**

at the Sports Pavilion, Stoke Row Road, Peppard Common.

1. Apologies – To receive apologies for absence
2. Declarations of interest – To receive any declarations of interest from Councillors
3. Approval of minutes from last F&S meeting held on 17/10/22
4. Advised response to Moore Stephens relating to Trustee and Council for previous Audits
5. Full review and approval of Qtr 3 2022/23 Accounts and Cash book/ invoices for Trustee CAF account
6. Full review and approval of Qtr 2 2022/23 Accounts and Cash book/invoices for Parish Council UTB account. Signature sheet to be signed.
7. Review of Budget for 2022/23
8. Budget for 2023/24
9. Review of village grants and awards for end of year 2022/23
10. Approval to pay all Village Grants as discussed in agenda point 9
11. Agreement of CIL monies received and intended spend
12. Pre-audit documentation check and sign off
13. Matters for future meeting

Meeting scheduled to finish at 7:30pm. Meeting timings are approximate. All papers will only be available on the website.

Agenda signed by *JAskin*

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*