

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES
Council members attended The Full Meeting of Rotherfield Peppard Parish Council on Monday 14th February 2022 at 7.30pm at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees: Cllrs Berger, Rowland, Freeman. Clerk (JA), Cllr Bartholomew

1. **Apologies:** Cllrs Hall, Seaton, Robb and Hillier
2. **Declarations of interest:** None.
3. **Minutes:** The Minutes of the Council Meeting held on 13/12/2021 were approved as a true and correct record of the meeting.
4. **Open forum:** None
5. **Matters relating to Oxfordshire County Council:**

County Councillor Bartholomew send his report and then discussed local issues.

There is a 5% increase to Council tax, which is disappointing as this had been proposed at 3.5%.

There is an increasing amount of time in Full Council Meetings concentrating on Oxford City as well as items that should be discussed at national level are being debated at County level, this is frustrating when the minority of people are making majority decisions.

Local issues are:

- i. Make Henley Shine and there is a campaign for illuminating Henley Bridge. Cllr Bartholomew supplied the contact details if RPPC wanted to respond.
- ii. The Neals Yard Bridleway is being extended and has about 25m into Rotherfield Peppard should RPPC need to discuss this further
- iii. Clerk to update the locations on the B481 for the speed surveys
- iv. Clerk advised we had received photos from a resident about drainage ditches being filled. Cllr Bartholomew asked for a copy of the RPPC response so he can forward it onto the correct Highways Officer to investigate

6. **Fix My Street**

1] Update on:

- a) 2486229 2295389 (2486207) B481 Surface water from blocked drains - Marked by Highways and further long-term work required. FMS Closed – will take part in gully cleansing programme. Clerk chased for date of work
- b) 2295377 B481 (pavement) Pavement blocked with vegetation and silt making it impassable – Clerk to chase Biffa once work above completed
- c) 2792868 30mph signs on Gallowstree road obscured by vegetation – 15/6/21 investigating - Completed
- d) 2923868 Plant is coming up through tarmac and making it difficult to walk on. Clerk – to send to Cllr Bartholomew
- e) See correspondence from Ms H Garnham. See Minutes point 5iv

2] No update from Cllr Freeman, Superuser for RPPC.

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7. Matters relating to South Oxfordshire District Council: (15mins)

No attendance from District Councillors

- i. A report was received from District Councillor Robb
- ii. No update on results on Bin survey and whether we are able to get a bin for Church Lane. In addition Dog bin emptying costs are increasing to £6.30 each. Can we change all dog bins to a litter bin, what are the associated costs?

8. Council Matters

Cllr Berger started the Council matters with the sad news about Mrs Mollie Walker, who died two weeks before her 113th Birthday. She had lived in the village since 1923 and was on the Parish Council from 1954 to 1979.

Cllr Berger had written an article for Peppard News which he circulated to all Councillors.

Cllr Berger is also frustrated with the District and County debating topics at length which should be discussed at national level. Clerk to provide email addresses of neighbouring Parish Councils so that a joint voice could be heard.

- i. The speeding deterrents invoice from OCC and Speed survey invoice were approved to pay by the Parish Council
- ii. Cllr Berger advised that PSRCC would rather RPPC owned and installed the electric car charging points rather than giving them a grant of £1000. Clerk advised that due to the cost of the installation we would need to have 3 quotes provided to approve one. In addition there was a further complication that any credits would go to PSRCC as they operate the Electrical bill which could cause problems. Cllr Berger is to discuss with new PSRCC Chair and Clerk to look at more installers of electrical car points.
- iii. There was an agreement RPPC needed a policy for Operation London Bridge. Clerk to circulate on Email prior to next meeting.

9. Village Update

- i. No further accidents at the Stoke Row Road/Gallowstree Road
- ii. Cllr Berger provided the wording for Sedgehill Spring Plaque. He will send it to the owner for approval and Cllr Freeman will get a quote for the Plaque.
- iii. Wishing Stone. This cannot be moved until the Spring however it might be worth considering standing it at the Letter-pick when there will be volunteers.
- iv. Parish Council sent a Sympathy card to Mrs Mollies Walkers family
- v. The Village litter-pick was discussed and agreed to be on 2nd April
- vi. No update from Landmark however Clerk will chase
- vii. Cllr Rowland advised there was a moth attacking Oak trees and it should be a bi-annual job for Landmark to stop it happening within the village.
- viii. The gates giving access to Carlings Orchard are being blocked by a family who are redecorating. Cllr Rowland will pass on the address for Clerk to write but it was proposed and accepted that a No parking sign be installed on the gate for the future

10. Planning Update

All Cllrs present were at the Planning meeting so all actions were proposed and accepted

11. Finance and Staffing

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- i. Councillor Berger/Clerk updated Councillors on financial matters. The Budget to end the year is £39,719 however there have been excess payments on Village Upkeep and Benches and a larger CIL than expected so the forecast is currently £47,204. This needs to be reduced by c.£3000 for the speeding OCC invoices.
- ii. Charity Commission has been filed for Sports Pavilion and Field
- iii. Giftaid spreadsheet of £12,130 has been submitted to HMRC – Awaiting payment
- iv. Expenditure for February 2022 including retrospective payments was approved.
- v. On-line signatories for February 2022 were agreed as Cllr Berger and Cllr Rowland
- vi. Clerk has sent paperwork to UTB for Cllr Seaton

Clerk – Salary February – Confidential

Village Cleaner (MW) – Salary February – Confidential

Village Cleaner (AP) – Salary February – Confidential

Nest – Clerk Pension – Confidential

Total of above 4 expenses c.£2,500

Autela Payroll Charge £74.39

Audit fee £48

Windows for Clerk laptop 2022 £59.99 – Paid January 22

Windows for Clerk laptop 2023 - £79.99 – Paid February 22

Influential Computers – Remotely sorting Windows £48

Online Security for Clerk laptop – £95.99 Paid January 22

OCC speed deterrent £2843.51

OCC Speed checks £300

Defibrillator battery £53.69

12. **Matters for future meetings:**

The Henley HGV Ban has received no further updates and will be removed

13. **Correspondence:**

No further correspondence that has not been discussed in the meeting

Meeting finished at 8:15pm.

Minutes Signed _____