

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The annual Parish meeting of Rotherfield Peppard Parish Council on Monday 10th May 2021 at 7.00pm.

Attendees	Cllr Berger, Cllr Wood, Cllr Rowland, Cllr Freeman, Cllr Flindall, Cllr Seaton, Cllr Bartholomew (pt), Cllr Robb (pt) and Clerk (JA)
1.	<p><u>Election of Chairman and Vice-Chairman:</u> Cllr Berger thanked everyone for attending the meeting and it was lovely to see everyone face to face. He informed the Councillors that although he would be disappointed to say Goodbye to Cllr Wood he had accepted her resignation and thanked her for her service to RPPC. Cllr Berger was happy to remain Chair. This was proposed by Cllr Rowland, seconded by Cllr Freeman and voted unanimously Acting Vice Chair Cllr Wood stepped down and Cllr Seaton was happy to stand as Vice Chair. This was proposed by Cllr Berger, seconded by Cllr Rowland and voted unanimously. In addition Cllr Seaton was proposed and accepted to go onto the Finance and Staffing committee</p>
2.	<u>Apologies:</u> Cllr Hall
3.	<u>Declarations of interest:</u> Cllr Flindall raised his declarations of interest for Mulberry Barn.
4.	<u>Minutes:</u> The minutes of the Council Meeting held on 19/4/2021 were approved as a true and correct record of the meeting.
5.	<p><u>Open forum:</u> There were 3 members of the Public who wished to discuss the speeding on Gallowstree Road. Recently there have been a couple of serious accidents and they are concerned there will be another more serious accident soon. The 30mph signs are often dirty and hidden by branches and the location of the sign means the process of slowing down is happening on the road outside of their houses. Upon leaving the village cars are already accelerating knowing that they are moving to national speed limit. There is also a School and tennis club that cars enter and exit along this fast stretch of road. There has been a precedence set within the locality, with Reades Lane and Wood lane both maintaining 30mph between the villages and slightly further a field both Rotherfield Greys into Henley and Fairmile have reduced the speed limit. Cllr Freeman advised he was speaking with Kidmore End about a speed survey and was due a meeting within the next couple of weeks Cllr Berger advised he was in agreement with all of the points raised but was concerned that OCC are reluctant to put 30mph limits on country roads. Cllr Seaton advised there was a popular dog walking area nearby and there was no pavement so you have to step into the road. Cllr Wood asked would it help to reduce to a 40mph limit and the residents agreed anything was better than nothing. There was a point raised that with the increase of electric cars the ability to sense using sound was making it more dangerous when pulling out of the drive. Cllr Berger concluded that the residents had full support from the Parish Council and the Parish Council will request to OCC that the speed limit is amended to 30mph from Gallowstree Common to Rotherfield Peppard with road markings.</p>
	<u>Meeting agenda revised due to DB running late.</u>
8.	<p><u>Matters relating to South Oxfordshire District Council: (15mins)</u></p> <p>i. A written report was received from District Councillor Robb and at the meeting she spoke about local matters which included: There is a meeting to be held about hybrid meetings where there will be a combination of Zoom and physical meetings and Cllr Robb will update when she has the information. The election results had taken longer due to the Pandemic. SODC had only 2 byelections and as a result there had been a LD hold and a Conservative gain, this means no change for SODC who have a Green/LD coalition. The police commissioner results are not yet known</p>

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	<p>Cllr Robb agreed to chase Biffa on the bin problem within Rotherfield Peppard and liaise with the new Enviro-crime department to prevent the overflowing bins along Stoke Row Road.</p> <p>ii. Clerk to chase Cllr Robb for the application for the Table Tennis UK table</p> <p>iii. Update on Highways visit in relation to Mulberry Barn – Highways have deemed, after their visit, that it isn't an unreasonable highways risk. However there was a concern the visit had taken place in the Easter Holiday when the School was shut to pupils. There is a concern that the photo/drawings shown at the meeting were misleading and the question was raised about whether this application was being handled correctly. Clerk to write to all SODC Planning committee members with photos taken at school time, google map information on traffic and Cllr Robb suggests it is also concentrated on Bulk, Scale and the unneighbourly aspect.</p> <p>iv. Outstanding Planning enforcements: Land adjacent to Mulberry House – The prosecution has been prepared however there is a delay in Court proceedings. Hermes deliveries - Madeleine Palmer will be in contact with the Parish Council as the investigation is ongoing and there needs to be a log made of the frequency of the delivery vans delivering and collecting. Car wreckage – These have now been moved, Clerk to confirm with resident. Mulberry House contamination – This was raised as an option due to the car wrecks on the land and was not dismissed due to no environmental report being filed. The location already has Planning permission and Cllr Rowland asked if we could put in a precondition to build that an environmental report was needed. Cllr Robb agreed to chase. Large Barn on Gallowstree Road – This will not get automatic planning as it is in a prominent beauty spot within the AONB so therefore it will need to have a full planning application. Cllr Freeman was concerned to see fibre being laid to the proposed location. He was also concerned for the volume of hay to be stored whether this would be UK farmer or imported.</p>
	<p>Meeting resumed to normal agenda</p>
<p>6.</p>	<p><u>Matters relating to Oxfordshire County Council:</u> County Councillor Bartholomew previously sent through a written report and discussed local issues: Cllr Bartholomew was delighted to see everyone in the flesh again and also to have been re-elected and will serve for another 4 years. OCC are in a difficult position with no overall majority so there is no clear route to administration. There are many meetings about coalitions and Cllr Bartholomew will report back once there is confirmed news. Reduction of speeding along Stoke Row Road. There was a lot of discussion about reducing the speed in 2019 and there is still a good accident record so there is nothing that has changed and Cllr Bartholomew does not believe the Parish Council will be able to reduce the speed along that stretch of road. Cllr Rowland still believes there is a danger at the bridleway and signage is needed before there is an accident. Clerk to provide a map and the location and type of sign needed for OCC to comment. Cllr Berger then raised Gallowstree road and advised of the discussions in the Open forum, again Clerk to provide a map, with the proposal and list the concerns. Shiplake Bottom – Clerk to provide a photo and the 2 letters from RPPC to the resident so OCC can push this forward.</p>
<p>7.</p>	<p><u>Fix My Street</u> 1] Update on: 2486207 B481 Surface water from blocked drains - Marked by Highways and further long-term work required. Cllr Bartholomew will chase for a date when this work is due to take place. 2295377 B481 (pavement)</p>

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	<p>Pavement blocked with vegetation and silt making it impassable – Clerk to chase Biffa to clear. Clerk to reraise with FMS, the result of the work not being done on the road by OCC has an impact on the pavement.</p> <p>2] No update from Cllr Freeman, Superuser for RPPC.</p>
9.	<p><u>Council Matters</u></p> <ul style="list-style-type: none"> i. Cllr Berger shared the Peppard News Summer Edition contribution. Rita will interview Cllr Seaton, as a new Councillor for next edition. ii. It was agreed, as the Annual Parish Meeting needs to be Face to face, to hold a brief meeting on Sat 29th May at the Pavilion. This would be followed by a late summer meeting, with restrictions easing, the further public meeting which would investigate Broadband in Rotherfield Peppard. Clerk to check 29/5/21 with PSRCC. In addition both meetings could act as a way of recruiting additional Councillors, there are now 4 vacancies. iii. Cllr Wood advised there was some debris in the outer cricket field which she had reported to PSRCC and noted it had been made safe earlier today. iv. Cllr Rowland is concerned about the enforcement information from SODC. The team has a backlog of enforcements and is now looking to triage to reduce the workload but this is not the correct outcome and many enforcements will potentially now be allowed. Cllr Berger will write to SODC to try and get a better outcome and advise them of RPPC’s dissatisfaction.
10.	<p><u>Consideration of Official documentation:</u></p> <p>It was agreed to approve all official documentation and the relevant ones were signed by the chair.</p> <ul style="list-style-type: none"> (a) Accepted proposal of new Standing orders 2021-22 (b) Accept proposal of 2021-22 Financial Regulations (c) Accepted proposal of 2021-22 <ul style="list-style-type: none"> i. Complaints procedure ii. Risk Assessment include, ng additional Covid risk assessment. Clerk to produce a separate Covid risk assessment post rule change in June 2021 iii. Publication scheme iv. Policy for Press/Media v. Standing orders for: Planning Committee Standing orders, Finance and Staffing Committee Standing orders, Village assets committee Standing orders
11.	<p><u>Village Update</u></p> <ul style="list-style-type: none"> i. Update on accidents Stoke Row Road/Gallowstree Road by month. There have been no accidents at the crossroads but one further down Gallowstree road in the last fortnight. ii. Littering in the village including overflowing bins. Clerk to put on FMS again and to chase Cllr Robb for a good outcome. iii. Landmark update at the Scrub land at Shiplake Bottom. Cllr Freeman noted it was looking tidier but difficult to achieve with some little vegetation. iv. Flooding Church Lane update – No update and agreement to remove from future agendas v. Wishing Stone renovation – Cllr Freeman to chase vi. Internet speed BBFO/Digital Infrastructure Program. Public meeting to be held in the summer to understand how to improve broadband in Rotherfield Peppard vii. Cllr Rowland reminded Clerk about the Forge. Clerk to re-visit email about listing the Forge.
12.	<p><u>Planning Update</u></p> <ul style="list-style-type: none"> i. Cllr Rowland to update Councillors on Planning matters in particular: <ul style="list-style-type: none"> a) Mulberry Barn Update. Clerk to check for date of meeting b) Enforcements – Discussed under SODC agenda point c) 6 Hawthorne Drive – New Fenestration - Approval. Clerk to file

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	<p>d) Little Sparrows appeal – Cllr Berger advised on the progress to date and advised we may not know the outcome for 26weeks which is how long the inspector has to write the report</p> <p>e) Proposed agricultural building Gallowtree road – Covered under SODC Agenda point.</p>
8:40	<p><u>13. Finance and Staffing</u></p> <p>i. Councillor Berger updated Councillors on financial matters. End of April £54,856</p> <p>ii. Sign of Audit paperwork for 2020/21 – Completed. Agreed 19/4/21</p> <p>iii. Expenditure for May 2021, including retrospective payments was agreed.</p> <p>iv. On-line signatories for May 2021 are Cllr Berger and Cllr Rowland</p> <p>Clerk – Salary – Confidential Village Cleaner (MW) – Salary – Confidential Village Cleaner (AP) – Salary – Confidential Nest – Clerk Pension – Confidential Total of above 4 expenses c.£1,141</p> <p>Website adding of Peppard News cost £15.00 Clerk Q4 expenses £123.83 Clerk reimbursement Zoom £143.88 Clerk reimbursement Sanitiser and anti bac wipes £21.99</p>
8:50	<p><u>14. Matters for future meetings:</u></p> <p>Sedgehill Spring plaque Push Cllr Hillier for a site visit to Mulberry Barn 20mph change of speed for Church Lane is worth considering with the School location</p>
8:55	<p><u>15. Correspondence:</u></p> <p>Correspondence to advise Mrs Maggie Brakspear had passed away. Clerk to send sympathy card to the family. Letter received about internet to Pavilion. Resend email regarding this</p>

Meeting finish at 9:15pm.

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