

## ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council on Monday  
15<sup>th</sup> February 2021 at 7.00pm, via Zoom.

Attendees:	Cllr Berger, Cllr Freeman, Cllr Rowland, Cllr Wood, Cllr Flindall, Cllr Bartholomew (pt), Cllr Hillier (pt), Cllr Robb (pt), Clerk.
1.	<b>Apologies:</b> Cllr Hall
2.	<b>Declarations of interest:</b> None.
3.	<b>Minutes:</b> The Minutes of the Council Meeting held on 7/12/2020 were approved as a true and correct record of the meeting.
4.	<b>Open forum:</b> No members of the public. Cllr Berger wanted the minutes to record that he wanted to thank Cllr Mitchell for her hard work on the Parish Council and to wish her well with her move to Yorkshire. Clerk advised that Mr Jim Seaton should have attended and it was agreed that he needs to submit a CV via the Clerk before the next meeting where he should be able to join the open forum.
5.	<b>Matters relating to Oxfordshire County Council:</b> County Councillor Bartholomew discussed his report and discussed local issues. There were some questions raised on the County Council Budget including why so much is dedicated to the older generation and so little to the younger generation. Cllr Bartholomew explained that in the past there had not been the level of investment for the older generation. Adult social care will remain in the headlines. There is currently an analysis on Youth services and it is hoped once the results are known that there is a £1mill which will be used more effectively. The Henley HGV ban has plans to address the rural effect and Clerk to ask when Cllr Gawriask will speak to RPPC. It looks as though the new drains in Church Lane seem to be doing a good job as the rainfall has been significant recently and there have been no complaints made to RPPC or OCC.
6.	<b>Fix My Street</b> 1] Update – see Appendix 1  2] Email from Rebecca McNaught: Rebecca has contacted Cllr Freeman (Superuser for RPPC) and the Clerk. Cllr Freeman has been set up with a new level of access.
7.	<b>Matters relating to South Oxfordshire District Council: (15mins)</b> A report from District Councillors Hillier and Robb was received. The Budget has been updated since the report was received so the latest information will be sent to the Clerk to forward. Brown waste will be resuming w/c 22/2/2021 and the paid for contract of 20 collections will be met. Planning applications are up 17% and the enforcement team have recruited 3 new team members to help with the increase of work. Cllr Rowland asked about planning as the information RPPC had been advised is not what is happening as best practice and wanted this highlighted to the Planning team. It was advised that the call-in date can be outside of the Consultation period. There was a SODC Obligation to inform of SODC Planning meetings where the Parish Council have been involved and the email RPPC received was “should be informed” which goes against the obligation, Cllr Robb and Hillier to investigate and get this raised at the next Planning meeting. There also followed a discussion on the Local Plan 2035, which will be updated at the next meeting.
8.	<b>Council Matters</b> i. Cllr Rowland is going to do a video diary to show the danger of the Stoke Row Road/ Bridleway for the next meeting and then propose of the use of signage or traffic slowing measures along Stoke Row Road near the Bridleway. ii. Cllr Freeman updated that the trees on the Sports Pavilion field which had been identified for removal were diseased and therefore there was a safety requirement. iii. Clerk confirmed that Peppard News were sent a report from the Council for their Spring edition.

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	<ul style="list-style-type: none"> <li>iv. Correspondence received from OALC about face-to-face meetings resuming from 7<sup>th</sup> May 2021. A decision about the Annual Parish Meeting will be needed in a future meeting.</li> <li>v. Cllr Freeman kindly installed 4 CCTV installed signs on the Pavilion to minimise the impact of crime within the carpark and neighbouring area. Clerk has received confirmation that TVP have increased patrols within the village to deter drug-use</li> <li>vi. Little Sparrows, Sonning Common – developers have appealed the Planning decision. Sonning Common have applied for Rule 6 status. This is a costly process and they will need to appoint a Planning Consultant and Barrister, as a minimum. This is due to cost c.£30k and they have launched a crowd funding appeal to help with the funds. SCPC have also asked if RPPC can help with (a) Funds. It was agreed that an offer of £1000 would be made as it would affect many of the residents of Rotherfield Peppard who live close by (b) Crowd funding appeal link to be distributed to residents. Clerk to receive letter from SCPC to put onto the RPPC website (c) A letter of Support from RPPC to SCPC was agreed if required (d) A reminder for any residents who are opposed to advise SODC, the information on noticeboards/website once posted should be enough as we do not want to be seen to influence.</li> <li>vii. Johnson Matthey: moved to the next meeting as no update.</li> <li>viii. Table Tennis table via Jo Robb and Table Tennis UK. Cllr Hall to confirm details for Clerk to apply. This was moved to the March meeting due to the absence of Cllr Hall</li> </ul>
9.	<p><b><u>Village Update</u></b></p> <ul style="list-style-type: none"> <li>i. No accidents have been reported at the crossroads at Stoke Row Road/Gallowstree Road this month</li> <li>ii. Response from Landmark to regularly cut the Scrub land at Shiplake Bottom as opposed to re-turfing it or concreting it. Clerk to chase</li> <li>iii. Flooding Church Lane update – No updates</li> <li>iv. Dog bin Church Lane update – Clerk to chase</li> <li>v. Sedgheill Spring Plaque update. Awaiting an ease in lockdown so further information can be researched.</li> <li>vi. Correspondence from Mr and Mrs Wickham about restoring the Wishing Stone. Cllr Freeman will speak to Mr Wickham and will report in the March meeting</li> <li>vii. Correspondence received from Mr Woods regarding the increase in litter and the proposal for signage to deter littering. There followed a long discussion about whether an increase in signs would work rather than further littering the landscape. It has not been a typical year as normally there would have been a village litter pick, and there has also been an increase of Cyclists, Walkers and delivery vans. Clerk to get the areas from The Unicorn along the Stoke Row Road done as part of the Deep cleanse.</li> </ul>
10.	<p><b><u>Planning Update</u></b></p> <ul style="list-style-type: none"> <li>i. Cllr Rowland updated Councillors on Planning matters</li> <li>ii. A response from RPPC for Little Sparrows appeal was agreed as discussed in agenda point 8 RPPC proposed and agreed £1000 would be given to the Crowd fundraising and Clerk to speak with SCPC.</li> </ul>
11.	<p><b><u>Finance and Staffing</u></b></p> <ul style="list-style-type: none"> <li>i. Councillor Berger updated Councillors on financial matters. End of the year forecast is £41,757 and originally this was estimated at £43,999. This is due to several items including unknown costs of Sedgheill Spring and the Phonebox refurbishment. Cllr Berger to claim VAT refund on this.</li> <li>ii. The Clerk purchased a new laptop due to the old PC (5yrs old in the Spring) becoming slow and unreliable.</li> <li>iii. It was agreed that £1000 would be made available to help Sonning Common Parish Council with the Little Sparrows Planning appeal.</li> <li>iv. Approval to pay the Charity donations in February as per circulated email. This was agreed. Clerk to load onto the UTB system</li> </ul>

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	<p>v. Cllr Rowland has applied for the Casual Vacancy for the Chilterns Conservation Board</p> <p>vi. Charity return for 2019_20 has been submitted online</p> <p>vii. Expenditure for Feb 2021, including retrospective payments was approved.</p> <p>viii. On-line signatories for Feb 2021 are Cllr Berger and Cllr Rowland</p> <p>ix. It was agreed that flowers would be organised by Cllr Wood as a thank you to Cllr Mitchell. Cllr Wood to organise and pass receipt to the Clerk.</p> <p>See Appendix 2</p>
12.	<p><b><u>Matters for future meetings:</u></b></p> <p>Cllr Flindall asked about slow internet speed within the Village. Clerk to set up a meeting with Craig Bower (BBFO) and Cllr Flindall.</p> <p>Cllr Wood was approached by a member of the public about speeding within the village. Cllr Freeman to ask about TVP doing speed checks within the village to deter. Village gates were once again proposed and it was agreed the best location would be along Stoke Row road. Clerk to get a quote and buy with the help of a Councillor grant.</p> <p>Cllr Freeman to look at Bench in the village which needs refurbishing near Gallowstree Crossroads.</p>
13.	<p><b><u>Correspondence:</u></b></p>

Meeting finished at 9:20pm.

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## Appendix 1

Ref no	Location	Description	Update
389509	Stoke Row Road	Leaves on the pavement causing Slip hazard	Passed to Biffa – to be cleared as soon as possible
248669	Corner of Stoke Road Road and B481	Surface water from blocked drains	18/1/2021 Investigating
2486207 Originally 2295389	B481 Gravel Hill	Drains full of silt and debris. Need cleaning before winter	15/9/2020 – investigating. Updated rain water flooding at bottom of junction

Expenditure		
Clerk JA	Salary (Feb)	Confidential
Village Cleaner MW	Salary (Feb)	Confidential
Village Cleaner AP	Salary (Feb)	Confidential
Nest	Clerk Pension (Feb)	Confidential
	Total amount (above 4)	Est £1,141
Clerk	New Clerk PC	£658.98
Clerk	Signs x 4 for Pavilion CCTV	£11.86+£11.86
Influential Computers	Migrate and setting up archive solution on new laptop	£294.00
Clerk	Flowers for Mrs Mollie Walkers Birthday	£39.25
Various	Charity Grants	As agreed in point 11.iv.

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