

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council on Monday 13th September 2021 at 7.00pm at the Sports Pavilion, Stoke Row Road, Peppard Common.

Attendees	Cllr Berger, Cllr Rowland, Cllr Hall, Cllr Freeman, Cllr Bartholomew (PT), Clerk (JA)
1.	Apologies: Cllr Seaton, Cllr Robb and Cllr Hillier
2.	Declarations of interest: None
3.	Minutes: The Minutes of the Council Meeting held on 12/7/2021 were approved as a true and correct record of the meeting. Clerk to send location on map of flooding for confirmation from Cllr Rowland and will submit to FMS.
	Meeting agenda changed order to accommodate County Councillor
5.	Matters relating to Oxfordshire County Council: County Councillor Bartholomew discussed his report and then discussed local issues. There will be a Full Council meeting of OCC and the first topic of discussion is to amend the constitutions to remove the choice or Chair, Chairman or Madam Chairman and replace it ongoing with Chair whereas most constituents were more concerned about real world issues like roads, waste disposal and planning. Cllr Bartholomew discussed the Consultation on Oxfordshire waste and recycling and asked if the Parish had responded. The Councillors had responded individually however Cllr Berger was going to respond on behalf of the Council to strongly support the non-closure of Oakley Wood. Cllr Hall will send it onto parents of the School to gain further support. There was a discussion about the Officers findings from the speed survey run in the summer on Gallowstree Road. Clerk reminded Cllr Bartholomew that the Highways Officer had proposed paying for the Village gates in this location if speed was deemed high. Parish Council to discuss and send wish list to Cllr Bartholomew. Church Lane Flooding still poses a problem. The resident affected most will have sandbags delivered as a temporary solution whilst the County Council review and finalise a long-term solution. Gallowstree Road Crossroads, due to the accident in July there have been a list of enhancements for this junction, some of this work has been completed already. Okavango flooding – Cllr Bartholomew is in contact with the resident and work is due to be completed at the end of October.
	6. Fix My Street 1] Update on: a) 2486229 2295389 (2486207) B481 Surface water from blocked drains - Marked by Highways and further long-term work required. FMS Closed – will take part in gully cleansing programme Clerk will send photos of work still not completed and the effect on the road to Cllr Bartholomew for him to chase for completion b) 2295377 B481 (pavement) Pavement blocked with vegetation and silt making it impassable – Clerk to chase Biffa once work above completed Clerk will restart this once work completed on (a) c) Colmore Lane Pot holes. Ref no. to follow – No ref no. Clerk to check this has been completed This work has been completed. Clerk to remove d) 2792868 30mph signs on Gallowstree road obscured by vegetation – 15/6/21 investigating Clerk to send photos of signs still covered to Cllr Bartholomew to chase for action. 2] Update from Cllr Freeman, Superuser for RPPC. No update
4.	Open forum: One member of the public interested in being a Councillor. Clerk to investigate longer term part-time of Councillor in the meeting from OALC, as the resident relies on Public Transport. CV will be sent to Clerk to share with Councillors and then invited to next meeting Other potential Councillor - Clerk will chase for CV

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	Possible co-option of 2 Councillors in the October meeting
7.	<p><u>Matters relating to South Oxfordshire District Council: (15mins)</u> A report was received from District Councillor Robb. Both Cllr Robb and Hillier offered apologies for this meeting</p>
8.	<p><u>Council Matters</u></p> <ul style="list-style-type: none"> i. Gates are a priority for trying to reduce speed in the Village. This cannot be progressed until we have confirmation about Gallowstree road from Highways, OCC. ii. The findings from the Speed Survey on Gallowstree road showed an average of 31mph between the Crossroads and the Memorial Hall and then an average of 39mph at the well and therefore something needs to be done about the excess speed. From the meeting with Jon Beale at OCC it was proposed if measures needed to be put in place OCC would pay for the gates, at the location of the Village sign and the gates would also have speed limit signs on. The additional items would need to be funded by RPPC, however there was a talk about match funding. The additional items considered were Dragons teeth, Roundalls with the speed on the road, with other options being rumble strips, a vehicle activated Slow and speed flashing sign, a vehicle activated sign showing your speed and there had been a discussion on Chicanes at the Highways meeting but this was both expensive and difficult with the woods on one side of the road. Clerk to contact resident and then send wish list to OCC. iii. There was correspondence from another resident who had subsequently had a discussion with Cllr Freeman ref speeding on B481. Clerk to suggest 3 locations for speed tubes and to run another speed survey. iv. It was noted and confirmed about Cllr Flindall's resignation. All Councillors wished to thank him for his time and work he had completed. v. Correspondence from John Howell about a potential meeting. Cllr Berger has requested this for RPPC. We are awaiting an answer. vi. There were a number of Consultations which need to be answered by RPPC, these were discussed and the following Cllrs/Clerk need to fill in the information: <ul style="list-style-type: none"> a) Consultation on Ox-Cam Arc. Deadline 12th October Creating a vision for the Oxford-Cambridge Arc - GOV.UK (www.gov.uk). Cllr Berger to respond b) New Nature Mapping plan. Closes 2nd November https://consult.defra.gov.uk/land-use/local-nature-recovery-strategies – Clerk to respond c) Oxfordshire Plan 2050 – 30th July-8th October info@oxfordshireplan.org - Cllr Berger to respond d) Audit Consultation Deadline 22nd September – Forwarded by email – Clerk to respond e) Oxfordshire waste and recycling. Deadline 27th September – Forwarded by email – Cllr Berger to respond f) Access to Cash consultation. Deadline 23rd September – Forwarded by email. This was agreed that it was not relevant to RPPC – No action g) Evidence on Community resilience. Deadline 27th September – Forwarded by email – No action for RPPC
9.	<p><u>Village Update</u></p> <ul style="list-style-type: none"> i. No update on accidents Stoke Row Road/Gallowstree Road to report for August and September thus far ii. No further Littering within the village however the Bin survey results need to be updated by Cllr Robb iii. Flooding Church Lane update – This was discussed under County Council agenda point 5 iv. No update on Internet speed BBFO/Digital Infrastructure Program. Clerk will continue to push for internet in the Pavilion

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	<ul style="list-style-type: none"> v. CCTV at the Unicorn – No further action from last meeting and can be removed from the agenda vi. There are 2 security lights not working on the outside of the Pavilion – Clerk to inform PSRCC vii. There is an issue with footpath no26. Cllr Freeman to review and advise. Potentially there is some District Council funding that is available.
10.	<p><u>Planning Update</u></p> <ul style="list-style-type: none"> i. Cllr Rowland updated Councillors on Planning matters <ul style="list-style-type: none"> a) Enforcements - Numerous enforcement issues - No update from Cllr Robb b) Little Sparrows –Judicial Review update – No update from Cllr Robb. There are still frustrations about this and there is a consideration whether L&G need to be advised that this application goes against their ethics as they are part financing this. c) Clerk has applied to Historic England for status to be put on the Forge.
8:20	<p><u>11. Finance and Staffing</u></p> <ul style="list-style-type: none"> i. Councillor Berger/Clerk to updated Councillors on financial matters. August ended at £43,231 and with precept due and expenses below accounted for we should close September £61,233 ii. Clerk to ask Landmark for 2022 quote for Grass cutting contract and remind them to complete the hedge cutting. Cllr Rowland will check Carlings Orchard as there have been reports of grass cuttings around the bases of trees which will cause damage. iii. Clerk had unanimous approval for a £50 donation for a RPPC wreath. Clerk to speak to Nick Launders. It was also agreed to buy a “Tommy” from the British Legion to be sited at the triangle by The Unicorn. Clerk needs confirmation whether it’s a right or left facing required prior to order. iv. Expenditure for September 2021, including retrospective payments was approved. v. On-line signatories for September 2021 are Cllr Berger and Cllr Hall vi. It was agreed to put Cllr Seaton onto UTB <p>Clerk – Salary September – Confidential Village Cleaner (MW) – Salary September – Confidential Village Cleaner (AP) – Salary September – Confidential Nest – Clerk Pension – Confidential Total of above 4 expenses c.£2,500 Monthly Grass Cutting Contract £277.50</p>
8:30	<p><u>12. Matters for future meetings:</u></p> <p>Sedgehill Spring plaque – Cllr Berger will follow up on this matter now libraries are open again</p> <p>Wishing Stone Update – Cllr Freeman will follow up</p> <p>Henley HGV Ban update – Clerk will email Cllr Gawrysiak</p>
8:35	<p><u>13. Correspondence:</u></p> <p>None</p>

Meeting finished at 8:50pm.

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