

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA**

**Council members are hereby summoned to The annual Parish meeting of Rotherfield Peppard Parish Council on Monday 10th May 2021 at 7.00pm when the following business will be considered and transacted.**

Time	Item
7:00	<b><u>1. Election of Chairman and Vice-Chairman:</u></b> Acting Chair Cllr Berger to be re-elected Vice Chairman Cllr Wood is stepping down and therefore a Vice Chairman is ideally elected
7.05	<b><u>2. Apologies:</u></b> To receive apologies for absence
7:07	<b><u>3. Declarations of interest:</u></b> To receive any declarations of interest from Councillors.
7:10	<b><u>4. Minutes:</u></b> To discuss, and amend, if necessary, the Minutes of the Council Meeting held on 19/4/2021 and thereafter approve as a true and correct record of the meeting.
7.15	<b><u>5. Open forum:</u></b> Members of the public may ask questions or make a short statement to the Council.
7:25	<b><u>6. Matters relating to Oxfordshire County Council:</u></b> County Councillor Bartholomew will discuss his report and discuss local issues. Reduction of speeding along Stoke Row Road Shiplake Bottom resident no decrease of hedge despite 2 letters from RPPC giving 2 weeks
7:40	<b><u>7. Fix My Street</u></b> 1] Update on:  2486207 B481 Surface water from blocked drains - Marked by Highways and further long-term work required  2295377 B481 (pavement) Pavement blocked with vegetation and silt making it impassable – Clerk to chase Biffa  2] Update from Cllr Freeman, Superuser for RPPC.
7:45	<b><u>8. Matters relating to South Oxfordshire District Council: (15mins)</u></b> i. To receive a report from District Councillors Hillier and Robb ii. Chase Cllr Robb on application form for Table Tennis UK iii. Update on Highways visit in relation to Mulberry Barn iv. Outstanding Planning enforcements
8:00	<b><u>9. Council Matters</u></b> i. Cllr Berger to share Peppard News Summer Edition contribution. Rita will interview Jim, as a new Councillor for next edition. ii. Date and confirmation of content for Annual Parish Meeting
8:10	<b><u>10. Consideration of Official documentation:</u></b> (a) Proposal to accept Standing orders 2021-22 (b) Proposal to accept 2021-22 Financial Regulations (c) Proposal to accept 2021-22 i. Complaints procedure ii. Risk Assessment including additional Covid risk assessment. Clerk to produce a separate Covid risk assessment post rule change in June 2021 iii. Publication scheme iv. Policy for Press/Media v. Standing orders for: Planning Committee Standing orders, Finance and Staffing Committee Standing orders, Village assets committee Standing orders
8:20	<b><u>11. Village Update</u></b> i. Update on accidents Stoke Row Road/Gallowstree Road by month ii. Littering in the village including overflowing bins iii. New deep clean dates received from SODC and proposal of areas to concentrate on iv. Landmark update at the Scrub land at Shiplake Bottom. v. Flooding Church Lane update vi. Update on the Wishing Stone renovation

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*

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	vii. Update on Internet speed BBFO/Digital Infrastructure Program
8:30	<b><u>12. Planning Update</u></b> i. Cllr Rowland to update Councillors on Planning matters in particular: a) Mulberry Barn Update b) Enforcements c) Little Sparrows appeal d) Proposed agricultural building Gallowtree road
8:40	<b><u>13. Finance and Staffing</u></b> i. Councillor Berger to update Councillors on financial matters ii. Approval and sign of Audit paperwork for 2020/21 iii. To approve expenditure for May 2021, including retrospective payments. iv. To agree on-line signatories for May 2021  Clerk – Salary – Confidential Village Cleaner (MW) – Salary – Confidential Village Cleaner (AP) – Salary – Confidential Nest – Clerk Pension – Confidential Total of above 4 expenses c.£1,141  Repair of Bench at Gallowstree crossroads Website adding of Peppard News cost £15.00
8:50	<b><u>14. Matters for future meetings:</u></b> Sedgehill Spring plaque Update on Proposed Henley HGV ban
8:55	<b><u>15. Correspondence:</u></b>

Meeting scheduled to finish at 9:00pm. Meeting timings are approximate. All papers will only be available on the website.

Agenda signed by *JAskin*

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