

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended Rotherfield Peppard EGM held as a conference call due to Covid19
Lockdown restrictions on Tuesday 24th March 2020 at 7:50pm.

Attendees	Cllrs Hall, Mitchell, Berger, Rowland, Crouch, Freeman, Wood and Clerk (JA)
1.	Apologies: Cllr Raunkiaer
2.	Declarations: None
3.	Covid-19 and any changes to statutory Parish Council Responsibilities <ol style="list-style-type: none">i. Clerk updated developments from NALC/ OALC. NALC are still campaigning for virtual Parish Council Meetings to be held Virtually. The Audit process is also likely to be delayed.ii. Clerk discussed the cancellation of the APM, there was a lot of discussion about the cancellation versus postponement however it was unanimously agreed for cancellation as there was no time for reintroducing face to face meetings however it was agreed that the information should be widely available to parishioners on the website.iii. The proposal of approving extending the delegation of Council Decisions to the Clerk during any period of restricted activity advised by the Government or NALC/OALC or when the Parish Council agrees local circumstances make it necessary to protect public, Councillors and staff in respect of the Covid-19 virus was agreed unanimously. Such delegation to enable the Council to fulfil its responsibilities with the Clerk achieving at least 2 email confirmations of acceptanceiv. The proposal of the meeting on 11th May 2020 going ahead as the statutory Annual Council Meeting was approved as long as this was an audio meeting.v. The proposal for Planning approvals/ Rejections are undertaken by committee on Email with delegation to Clerk to submit to SODC. Any complicated or controversial matters will be addressed in the Full Council Meeting as required was unanimously approved.vi. It was unanimously agreed for the Clerk to pay salaries, payroll expenses, SODC Dog Bin emptying from March 24th to October 1st without the need for these to be signed off in a Parish meeting. However the triple authority will remain in place.vii. Proposal approved to temporarily amend Standing orders valid until May 2020 with the agreed actions above and create Standing orders for 2020/21 with these temporary amends in place.
4.	Update on Staffing <p>It was agreed that due to historical health concerns that Mr Parisi could be “Furloughed” and he was not expected at work but would remain on full pay. This would be reviewed in June 2020 and then again in September 2020</p>
5.	Future Meetings <p>RPPC will move forward with Audio meetings until a virtual meeting platform is established and expenses for the Audio meetings will be reimbursed to Cllrs and Clerk upon receipt of an invoice, until Face to face meetings can be reintroduced. At the next meeting there needs to be an agenda point about Springwater Church and SOCO who are helping with the Covid19 response.</p>

Meeting finished at 9:20pm.

Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.

Please note if you have you or anyone in your household have any of the following symptoms (however mild): Shortness of breath, or cough (with or without a fever), or fever without any other symptoms, we advise you to not attend the meeting.

You can email any concerns for discussion to clerk@rppc.org.uk

There are handwashing facilities available which we recommend washing your hands prior and after the meeting. Thank you for your cooperation.