

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

**Council members attended The Full Meeting of Rotherfield Peppard Parish Council on Monday
13th July 2020 at 7.00pm, via Zoom**

Attendees :	Cllr Berger, Cllr Hall, Cllr Mitchell, Cllr Rowland, Cllr Wood, Cllr Freeman, Cllr Bartholomew (Part), Cllr Hillier (Part), Cllr Robb (Part), Press and Clerk (JA)
	Open forum: A Member of the public spoke about the Flooding on Church Lane. They were very disappointed that after a number of years there is very little happening to improve the flooding situation and it is happening more often. He believes that the delivery vans pulling over and parking on the road verges displace the mud which in turn block the drains, resulting in flooding. He would like to see curb stones to limit this displacement of earth. Cllr Berger asked if wooden posts on the verges may help and the member of public thought it might. Cllr Rowland suggested putting large logs on the verges temporarily to minimise the displacement.
1.	Apologies: Cllr Pengilly
2.	Declarations of interest: None.
3.	Minutes: The Minutes of the Council Meeting held on 8/06/2020 were amended slightly in the meeting and were approved as a true and correct record of the meeting.
	Agenda running order was amended with the change in arrival time of County and District Councillors.
7.	<p>Finance and Staffing</p> <ul style="list-style-type: none"> i. Councillor Berger updated Councillors on financial matters. Cash Balance June b/f £53,144 and it will be £50,054 at the end of July. It was agreed Landmark will be paid monthly as requested ii. Mr Parisi restarted Village cleaning on 29/6/2020 iii. There was no interest of Online Councillor training courses run by OALC. It will be revisited when the courses are run face to face once more. iv. Clerk advised there had been an increase of workload for sole Village Cleaner since March and he had sought overtime payments. Unfortunately this was not advised or agreed to before he carried this out so it was decided and agreed that he would be able to have the 1.5hrs pay (from the other cleaner) for the months of March, April, May and June which would be a bonus payment of 6hours. Clerk to stress that overtime needs to be pre-agreed at the start of the period.
	<p>8. Village Update</p> <ul style="list-style-type: none"> i. Cllr Freeman is unaware of any accidents at the Stoke Row Road/Gallowstree Road crossroads this month ii. Cllr Wood updated that disappointingly there had been no response on the possible Fly tipping incident on 2/5/2020 iii. New Councillor update – There are a couple of Councillors talking to members of the public but as yet no news to report. iv. Discussion and proposal for Landmark to regularly cut the Scrub land at Shiplake Bottom as opposed to re-turfing it or concreting it. Cllr Freeman agree to speak to a contractor and Clerk advised Landmark had agreed when initially approached to clear up for £60 and then £20 per regular cut. It was suggested that Pots/Containers of flowers be put in situ and looked after by “ways and means” trust. Discussion to be moved to the September meeting v. Proposal of a bin for Pavilion for Cleaners – Clerk to ask PSRCC for another bin for the cleaners and advise the costs for the September meeting. vi. Clerk to also chase for Dog Bin on Church Lane. vii. Update on Village Gates and costing – It was agreed that this should be placed on hold. The Pandemic is not yet over and therefore the finances potentially needed are not confirmed and also the Cllrs would like further evidence that this will slow down traffic within the village. viii. Update from Village Assets Subcommittee – Mr Hallett has provided a quote to repair the Telephone Kiosk which houses one of the defibrillators at a cost of £1000. This proposal was accepted. ix. Clerk advised that the recent Fire testing for emergency lights (RPPC responsibility) and extinguishers (PSRCC responsibility) had passed and an invoice was due. It was agreed that RPPC would pay in full and PSRCC would reimburse for their part.

Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council on Monday 13th July 2020 at 7.00pm, via Zoom

	<p>x. Cllr Hall advised that one of the benches on the Pavilion field was not fastened to the concrete floor and Cllr Freeman agreed to look and get a quote for repair.</p>												
4.	<p><u>Matters relating to Oxfordshire County Council:</u> County Councillor Bartholomew discussed his report and discussed local issues.</p> <p>i. An update was given on Flooding on Church Lane. OCC have checked this and confirmed that the boreholes and gullies are checked but get overwhelmed with Flash Floods. Extra gullies are due to be installed w/c 7th September 2020. It was agreed from the comments made in the public forum that the member of the public would send a photo with proposed locations for wooden posts for consideration.</p> <p>ii. Thanks was given to Cllr Bartholomew for the £500 Councillor priority Grant for Sedgell Spring. Cllr Bartholomew advised that he would be willing to include £1000 for the white gates but at a cost of £5397 inc Vat this would only reduce them to £4397.</p> <p>iii. Cllr Bartholomew advised there was a joint Parish proposed response about Reading Transport Strategy 2036. Cllr Berger advised that RPPC were part of this and would be also sending in an individual response.</p>												
5.	<p><u>Fix My Street</u> 1] Update on:</p> <table border="1"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>2197894</td> <td>Stoke Row Road</td> <td>Tree needs felling</td> <td>Owner responsible and to resolve post site visit. Closed</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Ref no.	Location	Description	Update	2197894	Stoke Row Road	Tree needs felling	Owner responsible and to resolve post site visit. Closed				
Ref no.	Location	Description	Update										
2197894	Stoke Row Road	Tree needs felling	Owner responsible and to resolve post site visit. Closed										
6.	<p><u>Matter relating to South Oxfordshire District Council: (15mins)</u></p> <p>i. District Councillors Hillier and Robb apologised for the delay in the enforcement for Mulberry House. There is another angle of resolving this through noise so Cllr Rowland to liaise with neighbours about keeping logs and forward to Cllr Robb.</p> <p>ii. Highfields, 17 Stoke Row Road, awaiting a SODC site visit – date tbc.</p> <p>iii. Local Plan was discussed but there is a concern that the figures for the housing supply are inaccurate, but looks now as if SODC will have adequate housing land supply which Cllr Robb agreed looked better now.</p>												
9.	<p><u>Planning Update</u> Update from Cllr Rowland on Planning</p> <p>i) Mulberry House Enforcement – Ongoing but District Councillors are aware and supportive</p> <p>ii) Blounts Farm Enforcement – RPPC are awaiting more information</p> <p>iii) Highfields, Stoke Row Road Planning Committee update – as discussed in agenda pt6 RPPC are awaiting a date for the site visit</p> <p>iv) Little Sparrows update - This has been REJECTED by SODC</p>												

Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

**Council members attended The Full Meeting of Rotherfield Peppard Parish Council on Monday
13th July 2020 at 7.00pm, via Zoom**

10.	<p><u>Expenditure:</u></p> <p>i. All expenditure was approved for July and August 2020, including retrospective payments (no meeting in August 2020).</p> <p>ii. On-line signatories for July/Aug 2020 are Cllr Berger and Cllr Hall</p>		
	Clerk JA	Salary (July)	Confidential
	Village Cleaner MW	Salary (July)	Confidential
	Village Cleaner AP	Salary (July)	Confidential
	Landmark	April-June	£822.85
	Landmark	July	£228.57
	Autela	Payroll services	£79.66
	Clerk JA	Salary (Aug)	Confidential
	Village Cleaner MW	Salary (Aug)	Confidential
	Village Cleaner AP	Salary (Aug)	Confidential
	RES	Fire Checks	£221.22
	Parish online	Annual Sub	£42.00
	SODC	Dog Bins	£215.28
	Cllr Wood	Phone for Virtual meetings	£4.14
	Cllr Rowland	Phone for Virtual meetings	£59.47
	Cllr Freeman	Phone for Virtual meetings	£35.57
	Landmark	Aug	£228.57
11.	<p><u>Matters for future meetings:</u></p> <p>Church Lane Flooding – Update on works carried out</p> <p>Scrub Land – Shiplake Bottom</p>		
12.	<p><u>Correspondence:</u></p> <p>None</p>		

Meeting finished at 9:15pm.

Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.