

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 10th February 2020 at 7.30pm.

Attendees :	Cllr Crouch (Chair), Cllr Wood, Cllr Freeman, Cllr Mitchell, Cllr Rowland, Cllr Hall, Cllr Bartholomew (Part), Cllr Hillier (Part), Cllr Robb (Part), Clerk. Press not in attendance.
	Open forum: David Guy attended and is concerned about the damage being done to his driveway from excess run off water due to the drains and soakaways which aren't working. He has complained to Fix my Street since 2017 but unfortunately there has been no solution. Cllr Crouch asked him to raise his concerns in agenda point 5 with Cllr Bartholomew.
1.	Apologies: Cllr Berger and Cllr Raunkiaer
2.	Declarations of interest: None.
3.	Minutes: The Minutes of the Council Meeting held on 2/12/19 were approved as a true and correct record of the meeting. <i>Proposed SC, Seconded DH, In favour Unanimous</i>
4.	<p>Matters relating to Oxfordshire County Council:</p> <p>County Councillor Bartholomew discussed his report and then spoke about local issues.</p> <ol style="list-style-type: none"> i. Flooding on Church Lane – Correspondence from Mr Garth Tatchell. Cllr Bartholomew advised that Mark Bostock had been in touch with the residents. A number of actions had already taken place, a number of actions were due to be carried out and a longer-term solution was being considered. Clerk explained despite the actions taking place, as of the morning of the meeting, there had been further unsatisfactory emails from Mr Tatchell with Mr Bostock. DB asked Clerk to forward the emails for investigation. ii. Cllr Bartholomew had sent via email the County and District responsibilities for Fix My Street. Unfortunately leaves on the pavement are not straight forward and are counted as “Litter” and therefore a County responsibility. iii. Cllr Wood asked Cllr Bartholomew about Road restrictions on Blounts Court Road, as it was a narrow road with no footpaths and there was a tendency for cars exceeding the speed limit or heavier/wider vehicles using the road. Cllr Bartholomew explained it was unlikely to happen but with Councillor priority monies there could be a “Unsuitable for HGV's” sign. iv. Since Cllr Bartholomew's report there had been a recent development on Planning. The secretary of state has indicated that they might be asking the County Council to take over SODC Local plan, which has been on hold since Autumn 2019. OCC has a motion on 11/2/2020 to decide if this is something the County are willing to take on. Cllr Bartholomew explained that it was a difficult decision but the concern was that if OCC refused then the plan would not automatically go back to SODC but to main government where they have no experience or knowledge of local issues. v. Cllr Bartholomew advised that 15 of the local Parishes agreed with the motion for no 3rd Reading Bridge. Cllr Rowland asked about the timings of the schedule of events so the parishes could ensure that the Objections could be registered. Cllr Bartholomew passed the Clerk a list of people the Council could consider writing to in order to raise their objection. The Mitigation measure of linking the A4 to A4074 will open up wave 2 of objections and is currently not being considered due to cost. SC summarised that the Proposal is currently an empty proposal until mitigation is considered. vi. Angel Steps – The repair work is scheduled for February. vii. White Gates – The Clerk is concerned that she has received no quotes from Jon Beale and therefore cannot apply for Councillor priority funding. Cllr Bartholomew advised that the Parish had received Dragons teeth, Road-sign cleaning and Tree pruning as part of the spend. Cllr Bartholomew asked for Clerk to copy him in on last email send to Jon, so he can escalate. viii. Cllr Crouch thanked Cllr Bartholomew for agreeing to speak at the APM on 4/4/2020 ix. Cllr Freeman had received reports about cars parking on Chiltern Bank. Cllr Bartholomew suggested this might be a neighbourhood dispute and there were limitations on what could be done.

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5.	Fix My Street			
	1] Update on:			
	Ref no.	Location	Description	Update
	1600572	Shiplake Bottom	Weeds are growing and pushing the Kerb edge away from the kerb on both sides of the road along Shiplake Bottom. This is starting to damage the Pavement and making it a trip hazard	Closed: Thank you for your report. Currently there is no budget for weed control of paths. We will continue to monitor and raise defects through regular inspections. Cllr Hillier to report
	1928267	Shiplake Bottom	Drain in gutter completely blocked outside my house. This has been a problem for a number of years, and is getting worse. Causes flooding in road which then flows down my drive and has washed away the top of my drive which I re-surfaced a couple of years ago. Photos attached of blocked drain, damage to my drive, flooded road and video of water flowing down my drive (could not attach video but can send if required) All drains in this area of Shiplake Bottom are also blocked which compounds the problem as we are at the lowest point of Shiplake Bottom (No.98).	Resident David Guy addressed Cllr Bartholomew with the frustrations of the drainage issues and showed photos. Cllr Bartholomew apologised, He had contacted the head of drains in January and chased for answers in February and understands the drains have been cleared. Mr Guy advised he had been misinformed as there is grass growing in the drains so not cleared for some time. Cllr Bartholomew asked Mr Guy to contact him directly and he would try and get some action.
1862309	Stoke Row Road	Accidents have occurred on this stretch of pavement in the past - we do not want a re-occurrence. Problem area is between Wyfold Lane and west side of Stoke Row Road down to Orchard Cottage	OCC referred to District Council	
1958424 1918085 1838067 1975019		Pot Holes – Colmore Lane	If these have not been looked at and actioned by the next meeting then Cllr Bartholomew will investigate but wanted the system to be able to work first. As the Parish has a superuser then this should be automatically speeded up. Cllr Crouch advised that the road will become impassable shortly unless action is taken.	

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				Cllr Batholomew suggested sending a photo of the road damage as the paint supplied to superusers is not water-proof.
6.	<p><u>Matter relating to South Oxfordshire District Council: (15mins)</u></p> <ul style="list-style-type: none"> i. A report was received from both District Councillors Hillier and Robb, and they explained whilst they were of different political views their assistance to the Council was united. ii. There was a lot discussion about the Planning Local Plan potentially being moved from SODC to OCC as raised in agenda point 5. Cllr Rowland asked if there had been any indication that central government would halt the plan and suggested that many developers had taken advantage of the gap in control. Both SODC Councillors agreed and Cllr Robb said as soon as the door is shut and the plan tightened the better. Both Councillors found it embarrassing that they were in this situation. iii. There was a vote on the budget scheduled for 13/2/2020, there is a concern that SODC are in a seriously bad financial situation and at the current rate it would run out of reserves by 2027. iv. In terms of planning the Councillors expressed their views on Inspired Villages and Glamping but were advised there was no update. Cllr Mitchell advised that "Live Shooting" signs had gone up on the Glamping land which was of concern. v. There was an extended invite for the Councillors to view the plans for Crowmarsh. The Councillors suggested that based on their viewpoint on the budget this seemed like a huge expense however Cllr Robb advised longer term it would save money as they are paying high rents vi. Cllr Robb asked Cllrs thoughts on the proposed Johnson Matthey's innovation centre, and Cllr Rowland advised they were a good local employee and had kept the Parish Council informed. Cllr Rowland suggested it was a good idea. 			
7.	<p><u>Finance</u></p> <ul style="list-style-type: none"> i. Councillor Crouch and Clerk updated Councillors on recent Finance. Clerk made a note of a couple of minor points to understand further from Cllr Berger on his return. ii. The Proposal to retrospectively accept Trustees annual report for Charity Commission return was approved <i>Proposed Cllr Crouch, Seconded Cllr Hall, in favour unanimous.</i> iii. Clerk confirmed Cllr Rowland, Cllr Raunkiaer and Cllr Mitchell were all live on UTB for sign off. iv. There was a discussion and a proposal to agree for Clerk to pay grants for 2019/20. The only change agreed in the meeting was Sue Ryder should not have the charity funding as they were withdrawing from the area. <i>Proposed Cllr Crouch, Seconded Cllr Rowland, in favour unanimous</i> v. Clerk updated on the New Government Accessibility Website and response from Parish Council Website, currently the Parish Council are awaiting timelines from Parish Council Website when they can go live. Clerk and Cllr Crouch advised they would like to do a soft launch at the APM and would chase Mike at the company directly. 			
8:35	<p><u>8. Planning Update –</u></p> <p>Update from Cllr Rowland included:</p> <ul style="list-style-type: none"> i. The 3rd Bridge update from meeting held 31/1/2020 which Cllrs Rowland, Raunkiaer and Wood attended on behalf of RPPC was discussed earlier in the evening with Cllr Bartholomew. ii. The Glamping Planning application, Johnson Matthey's Innovation Centre and Inspired Villages retirement Village were all discussed earlier in the evening. iii. Sons13 update – Sonning Common are redoing their Neighbourhood plan but if Sons13 is taken back by RPPC then this will need to be signed off by the inspector so for admin reasons it was proposed that it would be left in the 			

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	Sonning Common Neighbourhood plan. This was unanimously agreed by all Councillors.																		
8:45	<p>9. Village Update</p> <ul style="list-style-type: none"> i. APM Date Confirmed as 4th April – Guest speaker can make it, and Mrs Mary Crouch has offered to do the teas/coffees. Clerk to send the agenda to Peppard News. ii. It was agreed that the annual Village Litter Pick would be on Saturday 25th April. Cllr Mitchell and Cllr Rowland cannot make that date. iii. Clerk will forward all new meeting dates as confirmed on email. iv. There have been no further accidents Stoke Row Road/Gallowstree Road in the last month. Cllr Mitchell advised that the Give way sign had twisted and it might be the cause for accidents. Cllr Freeman will investigate. v. Cllr Freeman updated on Superuser work. He had marked out a number of potholes however due to the weather the paint had been washed away again. Cllr Freeman had updated the team. vi. There was no update about the Memorial repair. Clerk awaiting response from Nick Launders with a quote or the next steps. vii. Greys Green Golf course update – Cllr Crouch updated with a change of ownership. Clerk to evaluate how much is in the parish. viii. Poaching deer on Kingwood Common – This has been reported to the police. ix. Telephone Kiosk opposite the School has been vandalised. The Peppard Flat Earth society who look after it on RPPC behalf are willing to repair it. Clerk is awaiting for the quote so they can authorise and pay it. x. Cllr Crouch pointed out that we had missed Mrs Mollie Walkers 111yr birthday on 5th February and it was agreed that the Clerk would send a bouquet of flowers. 																		
8:55	<p>10. Pavilion Update Cllr Crouch to update – No update required</p>																		
9:00	<p>11. Top Common Noticeboard Top Common Noticeboard has been ordered and Hallett the Handyman has been booked to install it. Clerk needs to install a sign asking for no staples.</p>																		
9:05	<p>12. Expenditure:</p> <ul style="list-style-type: none"> i. Expenditure for February 2020 was approved. ii. On-line signatories for February 2020 were confirmed as Cllrs Mitchell and Crouch. iii. Clerk to pay out Charity grants as discussed in agenda point 7. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> <tr> <td>Clerk JA</td> <td>Salary (Feb)</td> <td>Confidential</td> </tr> <tr> <td>Village Cleaner MW</td> <td>Salary (Feb)</td> <td>Confidential</td> </tr> <tr> <td>Village Cleaner AP</td> <td>Salary (Feb)</td> <td>Confidential</td> </tr> <tr> <td>Clerk</td> <td>Q3 Finances</td> <td>TBC at the meeting</td> </tr> <tr> <td>SODC</td> <td>Retrospective Dog bin emptying</td> <td>£55.26+£55.26= £110.52</td> </tr> </table>				Clerk JA	Salary (Feb)	Confidential	Village Cleaner MW	Salary (Feb)	Confidential	Village Cleaner AP	Salary (Feb)	Confidential	Clerk	Q3 Finances	TBC at the meeting	SODC	Retrospective Dog bin emptying	£55.26+£55.26= £110.52
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9:10	<p>13. Matters for future meetings: None</p>																		
9:15	<p>14. Correspondence: As previously reported correspondence was received by Mr David Guy and Mr Garth Tatchell relating to OCC matters.</p>																		

Meeting finished at 10:05pm.