

## ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

**Council members attended The Full Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 9<sup>th</sup> March 2020 7.00pm.**

Attendees :	Cllr Berger, Cllr Raunkiaer, Cllr Hall, Cllr Freeman, Cllr Wood, Cllr Mitchell, Cllr Bartholomew (PT), Press, Clerk
	<p><b>Open forum:</b> 2 Members of the public, residents from Church Lane spoke about the Flooding near their properties.</p> <p>They stated, in their opinion, the current drainage was not fit for purpose and they were seeking support from RPPC. Clerk read an email received from Mr Mark Boswell but the residents were concerned that odd jobs fixing up the road were being done but it was a longer-term solution which was urgently needed.</p> <p>Despite its rural setting and size/ location on the map, it is a busy road which is used by Church traffic and also walkers which is further exacerbating the problem.</p> <p>It was hoped that Cllr Bartholomew would be able to give an update when he joined the meeting, and it was agreed that RPPC would keep this on the agenda until it was resolved satisfactorily.</p> <p>There are overhanging pine trees which look to be further blocking the drains. Cllr Mitchell was going to look at the trees and if appropriate the Clerk would write to the residents asking for these to be cut back to help alleviate some of the problems. One of the members of the public agreed to send some photos to the Clerk of the problems the residents were facing.</p>
1.	<b>Apologies:</b> Cllr Crouch, Cllr Rowland and Cllr Robb
2.	<b>Declarations of interest:</b> None
3.	<b>Minutes:</b> The Minutes of the Council Meeting held on 10/02/2020 were approved as a true and correct record of the meeting.
4.	<p><b>FISH</b></p> <p>Mr R McQuillan gave the Councillors an update on FISH and their fundraising plans. FISH are a large voluntary organisation within the locality, there are 2 volunteers in the office, however there are 20 volunteers, and 50 volunteer drivers. In the last year the volunteer drivers did 1,000 drives to bring the older residents in Rotherfield Peppard, and Sonning Common to medical appointments, and also did 770 Companion visits. The organisation has been going for 40 years, when the vicar's wife started it.</p> <p>In addition to the Companion visits and drivers, they run a tea party once a month which is popular with 60-80 residents. They also operate a minibus which completed 1600 journeys last year and allows the older residents access to Waitrose, Morrisons and Tesco. They also did 538 leisure journeys.</p> <p>They operate on funds raised from the tea parties, advertising on the bus, donations and grants from individuals and groups. They are also able to claim a subsidy on the bus passes.</p> <p>They currently work out of a building where the future is not secure and they have been offered to purchase part of the Old Police Station in Sonning Common. This will cost in the region of £130k, they have been fundraising including a Buy a brick campaign, and have applied for grants but currently are £30-40k short.</p> <p>The Councillors asked a series of questions including the area FISH covered. Mr McQuillan advised that Sonning Common had kindly offered a loan to ensure the deficit was raised, and this would be paid off using the rent, which they would no longer need to pay.</p> <p>Cllr Berger reminded Mr McQuillan that RPPC was much smaller than Sonning Common with a much smaller precept so whilst they would be willing to offer a further donation, it would not be in the region of their deficit, but Mr McQuillan advised that every penny would help.</p> <p>RPPC agreed to speak to Cllr Bartholomew to see if there were funds available as his report had advised of a dementia friendly Council and RPPC would discuss the donation under the Financial agenda point.</p>
	<b>It was agreed that the agenda order be changed as the OCC and SODC Councillors were not present.</b>
8.	<p><b>Finance</b></p> <p>i. Councillor Berger updated Councillors on recent Finance. Clerk to send the invoice for the noticeboard for reclaiming the VAT.</p> <p>There is a discrepancy in the build costs and Cllr Berger thinks we may have slightly underpaid the builder. Clerk to investigate and report back.</p>

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	<p>The war memorial monies of £909 will be moved to 2020/21 as there is no quote on the repair.          Cllr Mitchell suggested that the salaries on the forecast needed to be increased by 3% annually to take into effect annual pay-rises.          Cllr Wood thanked Cllr Berger for the financials and keeping us on track this year, and within budget.          Clerk to work out any monies owing from the Cricket club          The final project cost of the Pavilion renovation had cost the Council £7598.</p> <p>ii. The Clerk advised that within the Charity donations budget, there was £300 spare which had not been used for Sue Ryder and £1000 that was held back to the end of the year in case there were any further charities needing support. It was agreed that RPPC would offer a further £700 to FISH which would mean RPPC would have given a total donation of £1000 in 2019/20 and a further £300 would help the younger residents and the School, this increased the Friends of Peppard Schools donation to £2000.          Clerk to advise Councillors on what Sonning Common Health Centre will be spending their donation on.          Each Charity RPPC support should be invited to a Full Council Meeting to share with the Council what they are doing.</p> <p>iii. It was agreed that Cllr Raunkiaer is to join the Finance and Staffing committee.</p>												
5.	<p><b><u>Matters relating to Oxfordshire County Council:</u></b>          County Councillor Bartholomew asked if there were any queries with his report and then updated Councillors on local issues.</p> <p>i. Update on Flooding on Church Lane – Cllrs explained that 2 MOP had attended the meeting earlier and had wanted to gain the Parish Councils support as the flooding was significant. The officer in charge has emailed for more information.</p> <p>ii. Update on Flooding on Shiplake Bottom – The work of Jet and Gully cleaning had happened at the end of February and Cllr Bartholomew had received an email of thanks from the resident whom was pleased with the results.</p> <p>iii. Next month the Councillors grant will be made available. Clerk to order white gates. Clerk to confirm cost for 1 gate or 1 set.</p> <p>iv. Cllrs asked about Covid19, and Cllr Bartholomew suggested we refer residents to Health England and there was no more guidance at this stage.</p> <p>v. Henley bridge planning application for lights comments close on Friday. Clerk to submit RPPC response 1 in favour, 4 against and 1 abstention however if the Council would be happy, if there was no damage to the bridge, for the lights to come on for temporary events e.g.. Henley festival.          Cllr Berger asked about the main report and the part on being a dementia friendly Council, with respect to supporting FISH further, however Cllr Bartholomew confirmed there were already grants available for this type of support.</p>												
6.	<p><b><u>Fix My Street</u></b>          1] Update on:</p> <table border="1" data-bbox="360 1621 1398 1989"> <thead> <tr> <th data-bbox="360 1621 493 1653">Ref no.</th> <th data-bbox="493 1621 676 1653">Location</th> <th data-bbox="676 1621 1007 1653">Description</th> <th data-bbox="1007 1621 1398 1653">Update</th> </tr> </thead> <tbody> <tr> <td data-bbox="360 1653 493 1899"><b>1600572</b></td> <td data-bbox="493 1653 676 1899">Shiplake Bottom</td> <td data-bbox="676 1653 1007 1899">Weeds are growing and pushing the Kerb edge away from the kerb on both sides of the road along Shiplake Bottom. This is starting to damage the Pavement and making it a trip hazard</td> <td data-bbox="1007 1653 1398 1899">Closed: Thank you for your report. Currently there is no budget for weed control of paths. We will continue to monitor and raise defects through regular inspections. Cllr Hillier to report</td> </tr> <tr> <td data-bbox="360 1899 493 1989"><b>1928267</b></td> <td data-bbox="493 1899 676 1989">Shiplake Bottom</td> <td data-bbox="676 1899 1007 1989">Drain in gutter completely blocked outside my house. Problematic for a</td> <td data-bbox="1007 1899 1398 1989">Closed – Fixed</td> </tr> </tbody> </table>	Ref no.	Location	Description	Update	<b>1600572</b>	Shiplake Bottom	Weeds are growing and pushing the Kerb edge away from the kerb on both sides of the road along Shiplake Bottom. This is starting to damage the Pavement and making it a trip hazard	Closed: Thank you for your report. Currently there is no budget for weed control of paths. We will continue to monitor and raise defects through regular inspections. Cllr Hillier to report	<b>1928267</b>	Shiplake Bottom	Drain in gutter completely blocked outside my house. Problematic for a	Closed – Fixed
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			number of years, and is getting worse.	
	1958424 1918085 1838067 1975019		Pot Holes – Colmore Lane	The repairing has been weather dependant and OCC would continue to review the situation. Cllr Freeman to review.
7.	<b>Matter relating to South Oxfordshire District Council: (15mins)</b> i. Neither Cllr Robb or Cllr Hillier were present so matters on the agenda have been referred to the next meeting.			
9.	<b>Village Update</b> i. No accidents Stoke Row Road/Gallowstree Road this month ii. Cllr Freeman updated the Councillors on Superuser work, which is halted temporarily due to the weather and the markings being washed off in the rain. The Community Speed-watch was successful with letters being sent out to 8 people, it took place in 2 different locations and one driver was clocked at over 50mph along Stoke Row Road. iii. There has been no update on the Memorial repair SJC discussed with Nick Launders iv. There has been no update on the telephone Kiosk from the Flat earth society. Clerk to chase. v. The Village Litter pick due to happen on April 25 <sup>th</sup> . will be delayed until May 2 <sup>nd</sup> due to lack of people vi. Beating of the Bounds – Sunday 17 <sup>th</sup> May 2pm The Parish support this and Cllrs Hall, Mitchell, Freeman, and Raunkiaer would like to attend. Clerk to report back to Isobel. vii. The discussion by the Parish Council relating to listing or not listing The Red Lion pub as an asset of Community Value was deferred to another meeting where the Clerk can gain more clarity. viii. Website update – Clerk updated that hoping that it will be in place for the APM in April as a soft launch. ix. Training update. Proposal accepted for Clerk to apply for a place for Cllr Raunkiaer on Neighbourhood Planning Training on 3/5/2020 and Roles and responsibilities 23/9/2020 and for Cllr Wood to go on Chairman skills on 15/7/2020 x. It was proposed and accepted the Acting Chairman and Vice Chairman reserve the right to cancel the APM if the Coronavirus contagion becomes a more serious threat by 4 <sup>th</sup> April.			
8:55	<b>10. Planning Update</b> The proposal to accept Cllr Raunkiaer joining the Planning Committee was agreed unanimously			
9:00	<b>11. Expenditure:</b> i. Expenditure was approved for March 2020. ii. On-line signatories for March 2020 are Cllr Berger and Cllr Mitchell			
	Clerk JA	Salary (March)	Confidential	
	Village Cleaner MW	Salary (March)	Confidential	
	Village Cleaner AP	Salary (March)	Confidential	
	Clerk	Q3 Finances	TBC at the meeting	
9:05	<b>12. Matters for future meetings:</b> Church Lane Flooding and Red Lion Pub			
9:15	<b>13. Correspondence</b> • Chiltern Rangers is seeking a new Chair of the Board of Directors – Clerk sent email			

Meeting finished at 9:35pm.

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