

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council on Monday 7th December 2020 at 7.00pm, via Zoom.

Attendees:	Cllr Berger, Cllr Freeman, Cllr Mitchell, Cllr Hall, Cllr Flindall, Cllr Rowland, Cllr Wood, Cllr Bartholomew (pt), Cllr Robb (pt), Clerk (JA)
1.	Apologies: None received
2.	Declarations of interest: None.
3.	Minutes: The Minutes of the Council Meeting held on 9/11/2020 were approved as a true and correct record of the meeting.
4.	Open forum: None.
5.	<p><u>Matters relating to Oxfordshire County Council:</u></p> <p>County Councillor Bartholomew discussed his report and discussed local issues. The Councillors spoke about the paths across Stoke Row Road and the safety of these as the visibility of the hedgerows means that traffic is unaware of Horse riders, Cyclists and Pedestrians until they are too close. Cllr Bartholomew thought hedgerows may need cutting but it was advised it is more about the bends in the road. Cllr Bartholomew suggested making a case to OCC to consider, if it is deemed as a safety issue then it would be funded, alternatively if not a safety concern the funding would need to be paid by RPPC.</p> <p>The Henley HGV proposed ban is to include a 5-mile radius outside Henley. Date to be confirmed when Cllr Gawrysiak will speak to the Council.</p> <p>There is an outline business case between Reading and Wokingham being drawn up for the 3rd Reading Bridge however SODC have withdrawn from this as they do not want to be part of this statement. Cllr Robb personally thanked Cllr Bartholomew for the work he is doing on the 3rd Reading Bridge.</p>
6.	<p><u>Fix My Street</u></p> <p>1] Update on: See Appendix 1.</p>
7.	<p><u>Matter relating to South Oxfordshire District Council: (15mins)</u></p> <p>A report was received from District Councillors Hillier and Robb Cllr Robb advised that the Local plan had been reviewed by an independent officer who had found it sound. Community consultancy had been at the heart of Planning. Cllr Robb advised that Henley would soon get a Civil Parking Scheme. There would be no cost for this service as the service would cover its own costs. Currently SODC are relying on the Police to enforce parking issues which isn't sustainable. SODC have also increased the parking charges as they cannot continue to run at a deficit, especially with increasing COVID costs. Cllr Robb asked if there were Deer signs along Stoke Row Road which may help with some speeding issues at the dangerous crossing points.</p>
8.	<p><u>Council Matters</u></p> <ol style="list-style-type: none"> i. The 2021 meeting calendar was approved. ii. Cllr Rowland proposed RPPC research signage or traffic slowing measures along Stoke Row Road near the Bridleway. After a long discussion it was agreed that Cllr Rowland would video the point which could be shared with the Conservators and OCC to approve signage. There were 2 sets of signs needed one for the Bridleway to advise traffic approaching and one for road users to highlight crossing. There is money available from the SODC Councillor grant if we acted promptly.
9.	<p><u>Village Update</u></p> <ol style="list-style-type: none"> i. No accidents Stoke Row Road/Gallowstree Road in December ii. Response from Landmark to regularly cut the Scrub land at Shiplake Bottom as opposed to re-turfing it or concreting it. Clerk to get a starting date from Landmark. iii. Cllr Freeman and Cllr Mitchell updated Councillors on the Village Assets Subcommittee including having received a letter of thanks for the refurbishment of the Defibrillator Phone box iv. Flooding Church Lane update – No updates v. Dog bin Church Lane update – No updates vi. Sedgemoor Spring Plaque update – Both Cllr Freeman and Cllr Berger will continue to work on this.

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10.	<p>Planning Update</p> <ul style="list-style-type: none">i. Cllr Rowland updated Councillors on Planning mattersii. It was discussed and rejected that Son13 to move from an AONB site to Employment siteiii. A joint letter from Sonning Common and Rotherfield Peppard Parish Councils to all SODC Planning Councillors was approved to support the Johnson Matthey planning applicationiv. Cllr Flindall had read through and reported back his conclusions to the Councillors. There was nothing that was concerning for RPPC. Cllr Rowland thanked him for his help on this matter.
8:20	<p>11. Finance and Staffing</p> <ul style="list-style-type: none">i. Councillor Berger updated Councillors on financial matters. On the 1st November the Bank balance was £62,105, 1st December £57,500 and the cash balance at the end of the year is due to be £43,474. It was budgeted as £43,499. Cllr Berger to claim for VAT on Phonebox refurbishmentii. The precept for 2020_21 was agreed to remain at £41,000. Clerk will send paperwork by the deadline of 12/01/2021iii. Charity donations to be paid in February as per appendix2, will be approved in the February meetingiv. The Clerk's pay grade, increase and subsequent back payment was discussed and approved. As there had been no pay increase for 4 years the new paygrade was approved as SCP24 and the backpay would be agreed as April-September at the old grade of SCP19 but increased value and from October the pay would be backdated at the new level, this is valued at c.£477v. Expenditure for Dec 2020 and Jan 2021, including retrospective payments were approved.vi. On-line signatories for Dec 2020 and Jan 2021 were Cllr Berger and Cllr Mitchell <p>See Appendix 2</p>
8:30	<p>12. Matters for future meetings:</p>
8:35	<p>13. Correspondence: Mr P Bennett and fellow walkers contacted Cllr Wood and said they were happy with the refurbishment of the Spring and have offered to contribute to the work. It was suggested by Cllr Wood that they part pay for the sign to be installed and the other part payment to come from sponsorship from Johnson Matthey. Cllr Wood to investigate and advise at the next meeting.</p> <p>More correspondence has been received by email regarding the dog walker and the aggression he shows towards walkers and the non picking up of dog waste. Clerk explained she had already contacted TVP and they would be monitoring the situation. Clerk responded to the correspondence with that information.</p>

Meeting ended 21:05

Appendix 1

Ref no	Location	Description	Update
2295389	B481 Gravel Hill	Drains full of silt and debris. Need cleaning before winter	Cllr Bartholomew advised this has been done.
2295377	Gravel Hill	Impassable pavements due to silt and vegetation	Completed

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2316433	Gallowstree and Stoke Row Road Junction	Road surface breaking apart	Cllr Bartholomew advised a temporary repair has been carried out and a permanent repair is due
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Appendix 2

Expenditure		
Clerk JA	Salary (Dec)	Confidential
Village Cleaner MW	Salary (Dec)	Confidential
Village Cleaner AP	Salary (Dec)	Confidential
Nest	Clerk Pension (Dec)	Confidential
	Total amount (above 4)	Est £1,141
Clerk	Printer Ink – Amazon receipt 9/11	£99.47
Clerk	Expenses for Pavilion archive storage	£95.46
Clerk	Q1&2 expenses	£204.83
Clerk JA	Salary (Jan)	Confidential
Village Cleaner MW	Salary (Jan)	Confidential
Village Cleaner AP	Salary (Jan)	Confidential
Nest	Clerk Pension (Jan)	Confidential
	Total amount (above 4)	Est £1141
Clerk	Q3 expenses	£126.53

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