

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council on Monday 5th October 2020 at 7.00pm, via Zoom.

Attendees: Cllr Berger, Cllr Wood, Cllr Hall, Cllr Freeman, Cllr Mitchell, Cllr Bartholomew (PT), Clerk (JA)

1. Apologies: Cllr Rowland, Cllr Pengilly
2. Declarations of interest: None
3. Minutes: The minutes of the Full Council meeting held on 14th September 2020 were discussed and approved as a true and correct record of the meeting.
4. Open Forum: A resident from Church Lane advised all Councillors of the ongoing problems with Flooding despite work by OCC having taken place. It was agreed this would be discussed with Cllr Bartholomew.
5. Matters relating to Oxfordshire County Council: Cllr Bartholomew advised the recent downfall in rain had caused problems for the whole of the County and although he is not taking Church Lane off of the agenda, unfortunately there would be no response from the relevant teams until it had been monitored for 3-4 weeks of "normal" rain. It was asked whether an electrical pump would work, but agreed that would only move the problem not solve it.

The resident reiterated that the flooding was affecting hers and her neighbour's property as the excess water flows down their driveways into their gardens.

It was agreed that Clerk will keep a log of flooding instances over the next month.

Councillors also asked Clerk to write to homeowner with the large conifer trees to trim back the height and depth of the trees as the drains are becoming blocked with the debris.

Cllr Bartholomew advised that Oxford City is becoming a Hotspot for Covid19 due to multi-generational living and students. It keeps moving from Amber to Red, and back so it is close to potential tiered lockdown.

Cllr Bartholomew advised that Henley was considering a Heavy Good Vehicle ban, and the Town Council are likely to be in contact asking for support. Cllr Bartholomew advised that it could affect the B481 and the Councillors discussed the impact on Heavy goods vehicles having to use the B481. The cost is six figures and OCC are not planning on backing. It was agreed more discussion was needed.

6. Fix my Street:

Ref no.	Location	Description	Update
2295389	B481 Gravel Hill	Drains full of silt and debris and need clearing before winter	15/9/2020 – Investigating. Clerk updated – with rain the road is flooding at the bottom junction
2295377	Gravel Hill	Impassable Pavements due to silt and vegetation	23/9/2020 OCC not responsible. Biffa 03000 610 610 to be contacted . Biffa ref 371911 will be done before 6/10/2020
2316433	Gallowstree and Stoke Row Road Junction	Road surface breaking apart	Work will be carried out and fixed 28/10/2020

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7. Matters relating to South Oxfordshire District Council: No attendance from Cllr Robb and Cllr Hillier.
8. Village Update:
 - i. Update on accidents Stoke Row Road/Gallowstree Road by month – No accidents reported.
 - ii. Response from Landmark on scrub land at Shiplake Bottom – Clerk to chase as no response
 - iii. Update from Village Assets Subcommittee – Phone box defibrillator is due to be refurbished shortly.
 - iv. Covid 19 SODC monies update – The School are unable to access the monies for equipment being used in lockdown/ when pupils are not in School. Nothing outstanding.
 - v. Flooding Church lane – Minutes in open forum and OCC update
 - vi. Dog Bin Church Lane update – Clerk advised this would need to be a litter bin not a Dog bin and SODC will advise if they are happy with the location.
 - vii. Sedgehill Spring update and proposal to pay Mr Bell £800 – The gate still needs to be installed however the work looks to be drawing to a close. It appears there is no footpath but the flagstones have been replaced at the front of the well. The landowner has paid £3,000 and is expecting another invoice for £750. It was proposed and accepted that RPPC should pay Mr Bell £800 and hold £400 in reserve for the plaque.
9. Planning Update: Cllr Wood updated the Councillors (appendix 1). Correspondence has been received from Elegant Homes which will be discussed in the Planning meeting. Clerk has asked district Councillors to call this in.
10. Finance update: Cllr Berger updated all Councillor on Council Finances. The budget for end of September showed a total of £43,399 however the current estimate showed £40,886. This is due to a non-budgeted Phone box refurbishment, Sedgehill Spring and the Councillor allowances from 2019/20 and 2020/21 appearing in the same financial year.
Cash in the bank at end of Sept was £45,680 and close of Oct £62,492 this increase was the second part of the precept crediting.
Clerk to investigate the reclaiming of VAT post the internal audit report.
Signatures for October Expenditure were Cllr Hall and Cllr Berger. All expenses approved, Clerk to add them to UTB for sign off.

Expenditure		
Clerk JA	Salary (Oct)	Confidential
Village Cleaner MW	Salary (Oct)	Confidential
Village Cleaner MW	Overtime Bonus - Covid	Agreed in Sept 14 th FC Mtg
Village Cleaner AP	Salary (Oct)	Confidential
Nest	Clerk Pension	Confidential

11. Matters for future meetings: Clerk asked about Future meetings to advise PSRCC and it was agreed for the foreseeable future the meetings would remain on Zoom.
12. Correspondence: Elegant Homes discussed under Planning.

End of meeting: 20:35