

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA**

Council members are hereby summoned to attend The Full Meeting of Rotherfield Peppard Parish Council which will be held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 9<sup>th</sup> March 2020 7.00pm, when the following business will be considered and transacted.

| Time   | Item   |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |
|--|--|---|--|-------------|--------|----------------|-----------------|---|--|----------------|-----------------|---|------------------------------------|--|--|--------------------------|--|
| 7.00   | <b>Open forum:</b> Members of the public may ask questions or make a short statement to the Council.   |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |
| 7:10   | <b>1. Apologies:</b> To receive apologies for absence  |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |
| 7:12   | <b>2. Declarations of interest:</b> To receive any declarations of interest from Councillors.  |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |
| 7:15   | <b>3. Minutes:</b> To discuss, and amend, if necessary, the Minutes of the Council Meeting held on 10/02/2020 and thereafter approve as a true and correct record of the meeting. (Appendix1)  |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |
| 8.00   | <b>4. FISH</b><br>Mr R McQuillan will be presenting to the Councillors an update on FISH and their fundraising plans.  |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |
| 8.10   | <b>5. Matters relating to Oxfordshire County Council:</b><br>County Councillor Bartholomew will discuss his report and discuss local issues.<br>i. Update on Flooding on Church Lane – Correspondence from Mr Garth Tatchell<br>ii. Update on Flooding on Shiplake Bottom – Correspondence from Mr David Guy   |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |
| 8.25   | <b>6. Fix My Street</b><br>1] Update on:<br><table border="1" data-bbox="316 808 1385 1384"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td><b>1600572</b></td> <td>Shiplake Bottom</td> <td>Weeds are growing and pushing the Kerb edge away from the kerb on both sides of the road along Shiplake Bottom. This is starting to damage the Pavement and making it a trip hazard</td> <td>Closed: Thank you for your report. Currently there is no budget for weed control of paths. We will continue to monitor and raise defects through regular inspections. Cllr Hillier to report</td> </tr> <tr> <td><b>1928267</b></td> <td>Shiplake Bottom</td> <td>Drain in gutter completely blocked outside my house. Problematic for a number of years, and is getting worse.</td> <td>Awaiting response Cllr Bartholomew</td> </tr> <tr> <td><b>1958424</b><br/><b>1918085</b><br/><b>1838067</b><br/><b>1975019</b></td> <td></td> <td>Pot Holes – Colmore Lane</td> <td></td> </tr> </tbody> </table> | Ref no.   | Location   | Description | Update | <b>1600572</b> | Shiplake Bottom | Weeds are growing and pushing the Kerb edge away from the kerb on both sides of the road along Shiplake Bottom. This is starting to damage the Pavement and making it a trip hazard | Closed: Thank you for your report. Currently there is no budget for weed control of paths. We will continue to monitor and raise defects through regular inspections. Cllr Hillier to report | <b>1928267</b> | Shiplake Bottom | Drain in gutter completely blocked outside my house. Problematic for a number of years, and is getting worse. | Awaiting response Cllr Bartholomew | <b>1958424</b><br><b>1918085</b><br><b>1838067</b><br><b>1975019</b> |  | Pot Holes – Colmore Lane |  |
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| 8:30   | <b>7. Matter relating to South Oxfordshire District Council: (15mins)</b><br>i. To receive a report from District Councillors Hillier and Robb<br>ii. To thank Cllrs Robb and Hillier for ensuring the leaves were removed from the pavement as per FMS 1862309.<br>iii. Update on the Septic Tank – Well Cottage as per email on 28/2/2020  |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |
| 8:45   | <b>8. Finance</b><br>i. Councillor Berger to update Councillors on recent Finance<br>ii. Discussion and Proposal to pay FISH additional money to assist them with their Fundraising.<br>iii. Discussion about Health Centre and Springwater Church<br>iv. Acceptance of the Proposal for Cllr Raunkiaer to join the Finance and Staffing committee   |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |
|  |  |   |  |             |        |                |                 |   |  |                |                 |   |                                    |  |  |                          |  |

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*

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|                    |   |                    |  |  |          |                |              |                    |                |              |                    |                |              |       |             |                    |
|--------------------|---|--------------------|--|--|----------|----------------|--------------|--------------------|----------------|--------------|--------------------|----------------|--------------|-------|-------------|--------------------|
| 8:50               | <p><b><u>9. Village Update</u></b></p> <ul style="list-style-type: none"> <li>i. Update on accidents Stoke Row Road/Gallowstree Road by month</li> <li>ii. Cllr Freeman to update on Superuser work and Community Speedwatch</li> <li>iii. Update about the Memorial repair SJC discussed with Nick Launders</li> <li>iv. Telephone Kiosk opposite the School has been vandalised. The Peppard Flat Earth society who look after it on RPPC behalf are willing to repair it. The proposal is to accept the cost to repair it.</li> <li>v. A Councillor volunteer is required for the Village Litter pick on April 25<sup>th</sup>. The equipment has been ordered and will be delivered to Cllr Crouch. Volunteer roles are to (a) Brief the volunteers, (b) Ask The Unicorn to provide coffee afterwards, (c) Prepare maps to hand out, (d) work with Cllr Crouch to collect Blue bags, which will need collecting at 12noon onwards, (e) Co-ordinate events with Peppard School.</li> <li>vi. Beating of the Bounds – Sunday 17<sup>th</sup> May 2pm Isobel and Eddie Brooker. An proposal to accept the Parish Council support this and Cllr volunteers are required so Clerk can report back to Isobel.</li> <li>vii. To propose the Parish Council do not list The Red Lion pub as an asset of Community Value. Correspondence has been received for the 2<sup>nd</sup> time to the Chair asking for The Red Lion to be listed as an Asset of Community Value. This was discussed under correspondence previously in our December 2019 meeting but no vote took place. There was strong feeling against listing it from that meeting and I understand Cllr Crouch responded directly.</li> <li>viii. Website update</li> <li>ix. Training update. Proposal for Clerk to apply for a place for Cllr Raunkiaer on Neighbourhood Planning Training on 3/5/2020 and Roles and responsibilities 23/9/2020 and for Cllr Wood to go on Chairman skills on 15/7/2020</li> <li>x. To Propose acceptance that the Acting Chairman and Vice Chairman reserve the right to cancel the APM if the Coronavirus contagion becomes a more serious threat by 4<sup>th</sup> April.</li> </ul> |                    |  |  |          |                |              |                    |                |              |                    |                |              |       |             |                    |
| 8:55               | <p><b><u>10. Planning Update</u></b><br/>Acceptance of the Proposal that Cllr Raunkiaer joins the Planning Committee.</p>   |                    |  |  |          |                |              |                    |                |              |                    |                |              |       |             |                    |
| 9:00               | <p><b><u>11. Expenditure:</u></b></p> <ul style="list-style-type: none"> <li>i. To approve expenditure for March 2020.</li> <li>ii. To agree on-line signatories for March 2020</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;"></td> <td style="width: 30%;"></td> <td style="width: 30%;"></td> </tr> <tr> <td>Clerk JA</td> <td>Salary (March)</td> <td>Confidential</td> </tr> <tr> <td>Village Cleaner MW</td> <td>Salary (March)</td> <td>Confidential</td> </tr> <tr> <td>Village Cleaner AP</td> <td>Salary (March)</td> <td>Confidential</td> </tr> <tr> <td>Clerk</td> <td>Q3 Finances</td> <td>TBC at the meeting</td> </tr> </table>   |                    |  |  | Clerk JA | Salary (March) | Confidential | Village Cleaner MW | Salary (March) | Confidential | Village Cleaner AP | Salary (March) | Confidential | Clerk | Q3 Finances | TBC at the meeting |
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| 9:05               | <p><b><u>12. Matters for future meetings:</u></b></p>   |                    |  |  |          |                |              |                    |                |              |                    |                |              |       |             |                    |
| 9:15               | <p><b><u>13. Correspondence</u></b></p> <ul style="list-style-type: none"> <li>• Chiltern Rangers is seeking a new Chair of the Board of Directors – Clerk sent email</li> </ul>  |                    |  |  |          |                |              |                    |                |              |                    |                |              |       |             |                    |

Meeting scheduled to finish at 9:20pm. Meeting timings are approximate. Please note that paper copies of the agenda will be available at the meeting – all other papers will only be available on the website.

Agenda signed by *JAskin*

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