

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA**

Council members are hereby summoned to The Full Meeting of Rotherfield Peppard Parish Council on Monday 5<sup>th</sup> October 2020 at 7.00pm, via Zoom when the following business will be considered and transacted.

**Meeting ID and Password to be sent via email**

Time	Item																				
7.00	<b>1. Apologies:</b> To receive apologies for absence																				
7:02	<b>2. Declarations of interest:</b> To receive any declarations of interest from Councillors.																				
7:05	<b>3. Minutes:</b> To discuss, and amend, if necessary, the Minutes of the Council Meeting held on 14/09/2020 and thereafter approve as a true and correct record of the meeting. (Appendix1)																				
7.10	<b>4. Open forum:</b> Members of the public may ask questions or make a short statement to the Council. If Members of the Public wish to speak at the meeting they are requested to ask for the meeting ID and Password from the Clerk <a href="mailto:Clerk@rppc.org.uk">Clerk@rppc.org.uk</a> or 01189 406809																				
7:20	<b>5. Matters relating to Oxfordshire County Council:</b> County Councillor Bartholomew will discuss his report and discuss local issues.																				
7:35	<p><b>6. Fix My Street</b> 1] Update on:</p> <table border="1"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>2295389</td> <td>B481 Gravel Hill</td> <td>Drains full of silt and debris. Need cleaning before Winter</td> <td>15/9/2020 – Investigating Updated to say with rain the road is flooding at the bottom junction</td> </tr> <tr> <td>2295377</td> <td>Gravel Hill</td> <td>Impassable pavements due to silt and vegetation</td> <td>23/9/2020 – OCC not responsible for highway and footway cleaning. Contact Biffa 03000 610 610 and ask for a ref no. Closed Biffa ref 371911 will be done before 6/10/2020</td> </tr> <tr> <td>2316433</td> <td>Gallowstree and Stoke Row Road Junction</td> <td>Road surface breaking apart</td> <td>Added 29/9/2020</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Ref no.	Location	Description	Update	2295389	B481 Gravel Hill	Drains full of silt and debris. Need cleaning before Winter	15/9/2020 – Investigating Updated to say with rain the road is flooding at the bottom junction	2295377	Gravel Hill	Impassable pavements due to silt and vegetation	23/9/2020 – OCC not responsible for highway and footway cleaning. Contact Biffa 03000 610 610 and ask for a ref no. Closed Biffa ref 371911 will be done before 6/10/2020	2316433	Gallowstree and Stoke Row Road Junction	Road surface breaking apart	Added 29/9/2020				
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7:40	<b>7. Matter relating to South Oxfordshire District Council: (15mins)</b> To receive a report from District Councillors Hillier and Robb																				
7:55	<b>8. Village Update</b> <ul style="list-style-type: none"> <li>i. Update on accidents Stoke Row Road/Gallowstree Road by month</li> <li>ii. Response from Landmark to regularly cut the Scrub land at Shiplake Bottom as opposed to re-turfing it or concreting it.</li> <li>iii. Update from Village Assets Subcommittee</li> <li>iv. Covid Funding SODC monies update</li> <li>v. Flooding Church Lane update</li> <li>vi. Dog bin Church Lane update</li> <li>vii. To discuss and approve the funding for Mr Bell for the repairs to Sedgell Spring</li> </ul>																				
8:05	<b>9. Planning Update</b> Cllr Wood to update Councillors on Planning matters <ul style="list-style-type: none"> <li>i. Correspondence from Elegant Homes</li> </ul>																				

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8:15	<p><b><u>10. Finance and Staffing</u></b></p> <ul style="list-style-type: none"><li>i. Councillor Berger to update Councillors on financial matters</li><li>ii. Clerk to update D Hall on UTB access</li><li>iii. To approve expenditure for Oct 2020, including retrospective payments.</li><li>iv. To agree on-line signatories for Oct 2020</li></ul> <table border="1"><tr><td>Expenditure</td><td></td><td></td></tr><tr><td>Clerk JA</td><td>Salary (Oct)</td><td>Confidential</td></tr><tr><td>Village Cleaner MW</td><td>Salary (Oct)</td><td>Confidential</td></tr><tr><td>Village Cleaner MW</td><td>Overtime Bonus Covid</td><td>Agreed in Sept 14<sup>th</sup> FC Mtg</td></tr><tr><td>Village Cleaner AP</td><td>Salary (Oct)</td><td>Confidential</td></tr><tr><td>Nest</td><td>Clerk Pension</td><td>Confidential</td></tr><tr><td></td><td>Total amount (above 5)</td><td></td></tr><tr><td>Autela</td><td>Q2 Payroll expenditure</td><td>Awaiting confirmation</td></tr><tr><td>Landmark</td><td>Monthly invoice</td><td>Awaiting confirmation</td></tr><tr><td>Robert Bell</td><td>Sedgehill Spring repairs</td><td>Amount to be confirmed in the meeting</td></tr><tr><td></td><td></td><td></td></tr></table>	Expenditure			Clerk JA	Salary (Oct)	Confidential	Village Cleaner MW	Salary (Oct)	Confidential	Village Cleaner MW	Overtime Bonus Covid	Agreed in Sept 14 <sup>th</sup> FC Mtg	Village Cleaner AP	Salary (Oct)	Confidential	Nest	Clerk Pension	Confidential		Total amount (above 5)		Autela	Q2 Payroll expenditure	Awaiting confirmation	Landmark	Monthly invoice	Awaiting confirmation	Robert Bell	Sedgehill Spring repairs	Amount to be confirmed in the meeting			
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8:25	<p><b><u>11. Matters for future meetings:</u></b></p> <p>Decision on when Virtual Parish Meetings become Face to face meetings. Currently no Pavilion booking until February. Decision to PSRCC by October for February meeting.</p>																																	
8:30	<p><b><u>12. Correspondence:</u></b></p>																																	

Meeting scheduled to finish at 8:35pm. Meeting timings are approximate. All papers will only be available on the website.

Agenda signed by *JAskin*

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